



# SRI LANKA LIBRARY ASSOCIATION

ANNUAL REPORT

&

AUDITOR'S REPORT

2019/2020

*Sri Lanka Library Association: Annual Report & Auditor's Report 2019/2020*

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## **President’s Message**

It is with great honor and pride that I took over the Presidency of the Sri Lanka Library Association (SLLA) and it is a pleasure for me to present the 60<sup>th</sup> Annual Report and Auditor’s Report of the SLLA for the year 2019/2020.

Though we mark our 60<sup>th</sup> anniversary in 2020 literally, we were not in a position to perform as many of the planned activities in line with the 60<sup>th</sup> anniversary celebrations due to the Covid 19 pandemic. As you all know it was considered as a natural disaster and everyone was facing an unexpected situation and SLLA was no exception. Nevertheless, we managed to deliver most of our lectures online and this can be a foundation for conducting online courses for our diploma in addition to face-to-face lectures and distance learning. It seems that the old proverb “Every dark cloud has a silver line” has modern validity as well.

As I promised at the last AGM, we gave more emphasis to the education matters of SLLA, hence we were able to achieve certain milestones to uplift the education programs conducted by the SLLA. Renaming the diploma program as Higher Diploma in Library and Information sciences to match with the Sri Lanka Qualifications Framework (SLQF), commencing the Course on Library Automation (COLA) after a 3-year lapse, introducing teacher evaluation forms, introducing the selection criteria for lecturers are few of those achievements credited to Education Committee headed by the Education Officer.

In view of co-ordinating the education programs, the Council of the SLLA created a post of “Education Co-ordinator” and a graduate was recruited for this post. A long felt need of an Administrative Secretary was fulfilled during this year to streamline the office administrative work. For the first time in the history of SLLA, a system audit was carried out to find out gaps and lapses in the procedures at the SLLA office and recommendations were given to implement proper procedures that are transparent over the existing practices.

We were able to conduct the very first award ceremony for the Diplomates and prize winners of the SLLA. I hope that it will become an annual event of the SLLA in the future as well.

It was found that SLLA has registered at Tertiary Vocational and Education Commission (TVEC) as an educational service provider in 1999 and the registration was updated till 2002. Therefore, it was decided to renew the TVEC registration by setting the amount due as of 2020 and to continue it in the future as well enabling SLLA to issue certificates with the National Vocational Qualification (NVQ) levels for the courses offered. Further, the SLLA has been invited to prepare National Competency Standards for Library and Information Sciences.

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However, impediments were not absent. The untimely demise of Mrs. S. Arulanantham who was our Immediate Past President, my colleague, Librarian, University of Jaffna, who has contributed immensely to the SLLA, was devastating.

Finally, I would like to thank the General Secretary, the Treasurer and all the members of the Council, the Executive Committee and the members of the professional groups, committees, centre coordinators and lecturers in the education program and the general membership for their invaluable support rendered throughout the year.

I would like to extend my sincere thanks to all staff members at the SLLA office for their valuable contribution towards the SLLA and for the constructive support extended to make the AGM a success.

Nayana Wijayasundara  
President  
2019/2020

## **General Secretary’s Report**

I am much honoured to be in the Council of the Sri Lanka Library Association as the General Secretary for the year 2019/2020. It gives me immense pleasure to present the 60<sup>th</sup> Annual Report and Auditor’s Report of the Sri Lanka Library Association for the year 2019/2020.

One of the major achievements of the SLLA office administration sector during the year is the recruitment of an Education Co-ordinator and an Administrative Secretary, a long felt need of the SLLA. These two officials have assisted the SLLA in improving the education activities and the office administration of the forum and it is our prevalent hope that both education programme and the office administration will be immensely benefitted from these two officials in the years to come.

It is with regret we note that events such as the International Conference on Library and Information Science (ICLIS) and a series of workshops which were to be carried out by the Professional Groups and Committees, had to be cancelled due to the Covid 19 Pandemic.

The Education programme being the major activity of SLLA, was carried out during the year successfully even with difficulties due to the pandemic and lockdown. Various activities carried out throughout the year by the professional groups and special committees are highlighted separately. SLLA quarterly newsletter and two issues of the professional journal were published in a timely manner.

The passing away of Immediate Past President, late Mrs Srikanthaluxmy Arulanantham who had rendered a valuable service to the SLLA especially while she was the President of SLLA during the years 2017-2019 was a great shock to the Council and to the SLLA. She initiated the Srikanthaluxmy Arulanantham Award for the overall best performance in DIPLIS. She was also instrumental in the establishment of SLLA Corners close to Study Centers. Her invaluable service is highly appreciated by the council and the entire membership.

As recommended by a Special Committee appointed by the Council of the Sri Lanka Library Association an in- depth Internal Audit to Systems and Procedures was conducted by the Auditors. They have recommended to maintain adequate internal controls and the person preparing the accounts has to be properly guided and subjected to adequate supervision by a qualified professional.

The Office Management & Finance Committee has been trying to rectify issues relating to the late attendance and early departures of staff members.

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I am glad to report that the SLLA office is a much better organized place with a professional outlook at present due to the hard work of a number of people. On behalf of the Council, I express my appreciation to the contributions made by the office staff to streamline the office operations. The SLLA Office was rearranged and a new filing system was introduced. Files belonging to Education, were streamlined by the Education Co-ordinator with the support of her Staff. Ms K N Samanthi together with the staff of the SLLA helped to put the office in order by removing unnecessary papers and arranging the office documents. Ms Wathsala Kodituwakku who sacrificed her week-ends and attended to the arrangement of the Administration Files of the SLLA is much appreciated.

I would like to thank the President and members of the Council, the Executive Committee and other members of professional groups, committees and membership for their support rendered throughout the year.

I extend my sincere gratitude and appreciation to the staff for their services provided in order to make the SLLA Awards Ceremony and the Annual General Meeting a success.

Lilamani Amerasekera  
General Secretary  
2019/2020

### **Treasurer's Report**

Carter De Costa & Co, Chartered Accountants, continued to serve as the SLLA's Auditors for the year 2019/2020. They have done a comprehensive audit and have reviewed all the necessary documents. The statement of the auditors is attached as Annexure V.

The total income for the year was Rs 14,998,975/= compared with Rs 13,379,563/= for last year. An increase of 12.1%.

The increase is only from interest income on Fixed Deposits.

The interest income from FD & savings account for this year was Rs 5,012,562/= compared with Rs 3,420,406/= for last year. This is an increase of 46.5%.

The total expenses for this year was Rs 8,529,746/= compared with Rs 8,003,503/= an increase of 6.5%.

Direct expenses for this year was Rs 2,787,811/= compared with Rs 2,737,308/= for last year. An increase of 1.8%.

The administration expenses was RS 5,601,699/= compared with Rs 4,984,449/= for last year – an increase of 12.3%.

The major differences are salaries and wages from Rs 1,287,465/= to RS 1,472,375/= an increase of 14.3%.

Printing cost from Rs 256,359/= to Rs 526,893/= an increase of 105%. Almost double of last year.

The net surplus for the year after taxes was Rs 5,514,521/= compared with Rs 4,559,579/= for last year.

The surplus of Rs 5,514,521/= includes the interest income of Rs 5,012,562/=. Therefore the surplus from operations was only Rs 511,959/=.

Last year surplus of Rs 4,559,579/= includes an interest income of Rs 3,420,406/=. Therefore the surplus from operations was Rs 1,139,173/=.

Fixed Deposit balance as at 31-03-2019	Rs 38,573,779/=
Interest income capitalized	Rs 4,545,361/=
Amount invested during the year	Rs 3,000,000/=
Balance as at 31-03-2020	Rs 46,119,140/=



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Savings account balance as at 31-03-2020 was Rs 4,309,868/= (2019- Rs 5,532,013/=).

Income from savings account Rs 467,201/=.

Current account balance as at 31-03-2020 was Rs 3,792,052/= (2019- Rs 3,864,272/=).

Total of FD, savings and current account balance as at 31-03-2020 was Rs 54,280,960/= (2019- Rs 48,029,963/=).

In addition to the financial audit, the Special Committee appointed by the council, decided to engage the services of a reputed professional accounting firm to review and analyze the systems and procedures currently in force at the Sri Lanka Library Association covering the areas of administration, education, finance functions, and overall operations. The aim of the systems audit was to implement and improve the methodology, of Financial operations and service quality rendered to the stakeholders while looking into the internal process efficiency.

Recommendations were received to revamp and implement certain critical processes without further delay covering:

- a. Student administration and collection process,
- b. Member registration,
- c. Accounting function,
- d. Cashiering,
- e. Inward Mail administration
- f. Introduction of Manual of Procedures
- g. Segregation of staff duties according to Sri Lanka financial policies and procedures

The Council after many discussions has taken serious note of these recommendations and is working out modalities of implementing strict regulations on the findings recommended by the professional firm for the betterment of the Association.

Varuni Gangabadaarachchi  
Treasurer  
2019/2020

## **1.0 Council, Professional Groups and Executive Committee - 2019/2020**

### **Council**

Dr Mrs N D Wijayasundara	:	President
Mrs S Arulanantham	:	Immediate Past President (Up to 25.12.2019)
Dr R C G Gamage	:	President Elect
Ms Lilamani Amerasekera	:	General Secretary
Mr Anton Nallathamby	:	Vice President
Mrs V Gangabadaarachchi	:	Treasurer
Dr Ms C N K Alahakoon	:	Education Officer
Mrs K R N Harshani	:	Asst. General Secretary
Ms K N Samanthi	:	Asst. Education Officer
Mr M N Ravi Kumar	:	Publications Officer
Mrs B P Hemakumara	:	Information & Public Relations Officer
Dr Mrs Pradeepa Wijetunga	:	Nominated Member
Mrs Shivanthi Weerasinghe	:	Nominated Member

### **Professional Groups**

Dr R D Ananda Tissa	:	Academic Libraries
Mr M N Ravi Kumar	:	NACLIS Group
Ms Sumithra Meegasmulla	:	Government Libraries
Mr Vijith Jayasinghe	:	Public Libraries
Mr W Premadarshana	:	National Library
Ms. K. Yamuna P. Weeraratne	:	Special Libraries
Ms Chandani Senerath	:	School Libraries
Mr Upali Amarasiri	:	COMAISP

### **Executive Committee**

Dr Mrs N D Wijayasundara	:	President
Mrs S Arulanantham	:	Immediate Past President (Up to 25.12.2019)
Dr R C G Gamage	:	President Elect
Ms Lilamani Amerasekera	:	General Secretary
Mr Anton Nallathamby	:	Vice President
Mrs V Gangabadaarachchi	:	Treasurer
Dr Ms C N K Alahakoon	:	Education Officer
Mrs K R N Harshani	:	Asst. General Secretary
Ms K N Samanthi	:	Asst. Education Officer
Mr M N Ravi Kumar	:	Publications Officer
Mrs B P Hemakumara	:	Information & Public Relations Officer
Dr Mrs Wathmanel Seneviratne	:	Nominated Member
Dr G R Padmasiri	:	Nominated Member

## **2.0 Membership**

The total membership of the SLLA is 400 which includes Corporate and Non Corporate Members.

### **2.1 Life Membership**

Life Membership was awarded to three Corporate Members for the year 2019/2020.

### **2.2 Fellowship by Achievement**

Fellowship by Achievement was awarded to seven Corporate members of the Association during the year 2019/2020.

### **2.3 Corporate Membership**

Twelve members were awarded Corporate Membership in 2019/2020.

### **2.4 Non Corporate Membership**

Fifty Eight members were enrolled as Non Corporate Members for the year 2019/2020

## **3.0 Council/Ex-Co Meetings**

For the year 2019/20 both the Council and the Executive Committee of the SLLA had seven regular meetings. During the pandemic at the later part of the year most of the meetings were conducted online as Zoom meetings. The Council also conducted two Special (Online) Council Meetings.

## **4.0 SLLA Activities**

### **4.1 SLLA Education Programme**

#### **4.1.1 Diploma in Library & Information Science (DIPLIS)**

DIPLIS the main professional education program conducted by the SLLA was continued successfully during the year under the supervision of the Education Officer despite the challenges of the lockdown. The DIPLIS course is conducted in two mediums (Sinhala & Tamil) in six education centers throughout the country in the following manner.

Colombo (Sinhala & Tamil – all 3 levels), Kandy Sinhala – only I & II levels), Galle (Sinhala – all 3 levels), Badulla (Sinhala – all 3 levels), Jaffna and Batticaloa (Tamil – all 3 levels).

##### **4.1.1.1 DIPLIS Level I - 2020/2021**

The Inauguration of the DIPLIS level I course was held at the Auditorium of Organizations of Professional Associations (OPA) on 14<sup>th</sup> March 2020.

Students of the Kandy, Colombo, and Galle centres and the Distance Education Programme participated in the Colombo event. President SLLA, Dr. (Mrs.) Nayana Wijayasundara, President-Elect, Dr. Ruwan Gamage, Education Officer, Dr.(Ms.)Champa N. K. Alahakoon, Colombo Centre Coordinator, Mr. Jagath Wedasinghe, Kandy Centre Coordinator, Mrs. H. M. P. Herath, Distance Programme Coordinator, Mr. Sugath Gunatillake and representatives of the lecturer panel - Mrs. K. R.N. Harshani and Ms. K. N. Samanthi addressed the meeting.

The total number of new students for the current year was 303 in two mediums in all centers. DIPLIS lectures were commenced on 5<sup>th</sup> June, 2020.

Ms. S. R. M. S. Zoysa (Gold Medal Awardee for Best Achievement Diploma in Library and Information Science – Level III 2018/2019) shared her experience with the participants.

In addition to this Batticaloa, Jaffna and Badulla centres also had their inauguration meetings for the newly enrolled students.

### **Total Registration for DIPLIS Level I – 2020/2021**

<b>Centre</b>	<b>Sinhala Medium</b>	<b>Tamil Medium</b>	<b>English Medium</b>	<b>Total</b>
Colombo	31	08	-	39
Kandy	40	-	-	40
Galle	24	-	-	24
Badulla	23	-	-	23
Batticaloa	-	41	-	41
Jaffna	-	32	-	32
Distance Course	83	-	-	83
<b>Total</b>				<b>303</b>

### **DIPLIS Level I - 2019/2020**

Revision seminar for DIPLIS Level I (2019) was held on 25<sup>th</sup> January 2020 at the Colombo Public Library and the Examination of the Level I was held at all the Centers in the country on 29<sup>th</sup> February and 01<sup>st</sup> March 2020.

### **Total Registration for DIPLIS Level I – 2019/2020**

<b>Centre</b>	<b>Sinhala Medium</b>	<b>Tamil Medium</b>	<b>English Medium</b>	<b>Total</b>
Colombo	30	10	-	40
Kandy	31	-	-	31
Galle	23	-	-	23
Badulla	17	-	-	17
Batticaloa	-	45	-	45
Jaffna	-	53	-	53
Distance Course	58	-	01	59
<b>Total</b>				<b>268</b>

#### **4.1.1.1.1 Distance Education Programme in Library and Information Science**

This year 83 students have enrolled to follow Level I of the SLLA Distance Education Programme. This programme is targeted at those who reside in distant, remote parts of the country and also those who are working in libraries or offices who are unable to attend the regular SLLA courses.

#### **4.1.1.1.2 Study Tour of Level I**

A group of 13 students from Galle Centre and Another group of 17 students from Kandy Centre visited the National Library and National Library and Documentation Services Board, National Archives, National Science Library and Resource Centre of National Science Foundation on the 21<sup>st</sup> of August and 29<sup>th</sup> of August, 2019. Mrs. H. M. P. Herath, Centre Coordinator, Kandy accompanied the group to all resource centers while Mrs. H. K. Padma Centre Coordinator of Galle Centre coordinated the Programme.

#### **4.1.1.1.3 In-service training program for DIPLIS Level I Students**

Students who follow the first year DIPLIS course were assigned to following recognized libraries for a two-week practical training.

1. University of Peradeniya
2. University of Colombo
3. University of Sri Jayewardenepura
4. University of Ruhuna
5. Rajarata University of Sri Lanka
6. Eastern University of Sri Lanka
7. University of Jaffna
8. Public Library - Colombo
9. Richard Pathirana Public Library – Galle
10. Uva Provincial Library Services Board – Badulla
11. Jaffna Municipal Council Library
12. D. S. Senanayake Public Library – Kandy
13. Public Library - Badulla

The Education Committee of the Sri Lanka Library Association acknowledges the assistance of the management, Librarians and their staff of the above mentioned libraries for facilitating training.

#### 4.1.1.2 DIPLIS Level II - 2019/2020

Revision Seminar for DIPLIS Level II was conducted on 12<sup>th</sup> October 2019 at Colombo Public Library and the Examination was held on 2<sup>nd</sup>, 3<sup>rd</sup> and 9<sup>th</sup> November, 2019. Four examination centers were established for the purpose at the Lumbini College, Colombo; Viharamahadevi College, Kandy, Eastern University and Jaffna University.

##### Total Registration for DIPLIS Level II – 2019/2020

Centre	Sinhala Medium	Tamil Medium	English Medium	Total
Colombo	22	09	-	31
Kandy	16	-	-	16
Galle	09	-	-	09
Badulla	08	-	-	08
Batticaloa	-	-	-	-
Jaffna	-	07	-	07
Distance Course	33	-	-	33
<b>Total</b>				104

#### 4.1.1.3 DIPLIS Level III - 2019/2020

Revision Seminar for DIPLIS Level III was conducted on 30<sup>th</sup> November 2019 at Colombo Public Library and the Examination was held on 21<sup>st</sup> and 22<sup>nd</sup> of December 2019 at Lumbini for the students of Colombo, Badulla, Batticaloa, and Jaffna centers.

##### Total Registration for DIPLIS Level III – 2019/2020

Centre	Sinhala Medium	Tamil Medium	English Medium	Total
Colombo	12	0	0	12
Badulla	11	0	0	11
Batticaloa	0	11	0	11
Jaffna	0	10	0	10
Distance Course	39	0	0	39
<b>Total</b>				83

**4.1.1.4 Examination Results of the Year – 2020**

<b>Exam</b>	<b>No. of Candidates</b>			<b>No. of Successful Candidates</b>		
	<b>Sinhala</b>	<b>Tamil</b>	<b>English</b>	<b>Sinhala</b>	<b>Tamil</b>	<b>English</b>
<b>Level I 2019/2020</b>	<b>152</b>	<b>85</b>	<b>01</b>			
<b>Level II 2018/2019</b>	<b>88</b>	<b>33</b>	<b>-</b>	<b>63</b>	<b>22</b>	<b>-</b>
<b>Level III 2018/2019</b>	<b>99</b>	<b>21</b>	<b>0</b>	<b>72</b>	<b>10</b>	<b>0</b>



**4.1.1.5 Scholarships and Awards for the Academic Years  
2018/2019 and 2019/2020**

**S.C. Blok Memorial Scholarships**

**Diploma in Library and Information Science – Level I – 2019/2020**

Sinhala Medium	-	Ms. R M D Ranathunga
English Medium	-	Not Awarded
Tamil Medium	-	Not Awarded

**Diploma in Library and Information Science – Level II – 2018/2019**

Sinhala Medium	-	Ms W M N D Bandara
Tamil Medium	-	Not Awarded

**Gold Medal for Best Achievement at  
Diploma in Library and Information Science – Level III – 2018/2019  
(Final Examination)**



Ms W A Dharshika Thilini Wijesinghe  
(Badulla Centre)

**Srikanthaluxmy Arulanantham Memorial Award for overall  
Best Performance- 2018/2019**

Ms W A Dharshika Thilini Wijesinghe  
(Badulla Centre)

#### 4.1.1.6 Revision of the DIPLIS Course

The revision of the DIPLIS Level I course with the teaching hours have been finalized following the guidelines of the Sri Lanka Qualification Framework. The Council has decided to include the “Learning to Learn 1.1 skills, Language & ICT skills for Librarians” to the newly developed Level I DIPLIS course. Through this new revisions, the course expects to provide the essential Basic English knowledge and wider subject knowledge for the students.

#### 4.1.1.7 Renaming of DIPLIS into HDIPLIS

As per a decision of the Council held on 25.01.2020 ‘Diploma in Library and Information Science - DIPLIS’ course conducted by the Sri Lanka Library Association was renamed as ‘**Higher Diploma in Library and Information Science – HDIPLIS**’ with effect from 15th February 2020. In parallel with this change, each level of this course has been aligned with the ‘Sri Lanka Qualifications Framework (SLQF)’. Qualifications earned and corresponding levels of SLQF are given below.

Level of Course	Qualification earned	Abbreviation of Qualification	Relevant SLQF level	Equivalent NVQ Level
Level I	Diploma in Library and Information Science	Dip (Lib Sc)	SLQF 03	NVQ 05
Level II*	-	-	-	-
Level III	Higher Diploma in Library and Information Science	H Dip (Lib Sc)	SLQF 04	NVQ 06

**\*Please note that Levels II and III together contribute to the Higher Diploma.**

The SLLA has already communicated this by letter to the student community of the SLLA to make them aware of this.

#### **4.1.2 Registration for NVQ of the Tertiary Vocational and Education Commission**

Although the SLLA has already registered itself at the Tertiary and Vocational Education Commission (TVEC) as an educational service provider since 1999. The registration has however lapsed from 2002, due to non-payment of registration fees. As the remedial measure the Education Committee is in the process of paying all dues and revalidate the registration. This will enable SLLA to officially issue certificates and transcripts mentioning the appropriate National Vocational Qualification (NVQ) levels for the courses offered.

In the meantime, the SLLA has been invited to prepare National Competency Standards for Library and Information Science.

#### **4.1.3 Course on Library Automation (COLA)**

In addition to the Higher Diploma in Library & Information Science (DIPLIS), one of the most popular courses conducted by the SLLA is the Course on Library Automation (COLA). The aim of this course is to enhance the skills of Librarians in utilizing Information and Communication Technologies for dissemination and retrieval of information.

After a three-year gap, the SLLA was able to start the COLA course during this year with a revised syllabus which has given more emphasis on using contemporary library automation software and web designing.

This course commenced on 15<sup>th</sup> February 2020 with 21 students and the same day the Inauguration ceremony was held at the auditorium of the SLLA.

### **5.0 SLLA Collaborations with other institutions and Organizations**

- 5.1 SLLA works in partnership with other LIS institutions, through its representation in the National Library Documentation and Services Board (NLDSB), National Institute of Library and Information Science (NILIS) and National Science Foundation (NSF). President of the SLLA serves as an ex-officio member of the Boards of Management of the NLDSB and NILIS and serves in the Committee of National Resource Center of NSF. In the case of Provincial Library Services Boards of the Central and Uva Provinces two representatives have been appointed on behalf of the President.

## **5.2 Organization of Professional Associations (OPA)**

The SLLA is a founder member of the Organization of Professional Associations (OPA) of Sri Lanka, which was established in 1975. The Association is represented at the OPA in its Executive Council by the representation of SLLA Council/Ex-Co members at the Forum.

## **6.0 International Projects/Participation**

President Dr. Nayana Wijayasundara was elected as a member of IFLA Regional Standing Committee for Asia and Oceania for the office term starting from August 2019. She is in the programme sub Committee to plan the Section's Open Session at WLIC 2020. Furthermore, she participated in the Mid-Term Meeting of IFLA Asia and Oceania Section on the 17<sup>th</sup> March 2020 via Zoom.

## **7.0 Reports of Regular Committees & Professional Groups**

### **7.1 Appointments & Resignations of Conveners & Co-ordinators**

**7.1.1** The following changes were done to relevant groups/committees;

- 7.1.1.1 Mrs Varuni Gangabadaarachchi and Mrs H W Kusala Sajeewani Pushpakanthi were appointed to the Public Libraries Group.
- 7.1.1.2 Mr M N Ravi Kumar was appointed as Convener of NACLIS Group.
- 7.1.1.3 Mrs Dolitha Andradi resigned from the Fellowship By Research Committee and this Committee was dissolved at the Council Meeting of 23<sup>rd</sup> November 2019.
- 7.1.1.4 Ms Shivanthi Weerasinghe resigned as the Convener of the Fellowship by Achievement Committee and remained as a member of the same Committee. Dr Ms Pradeepa Wijetunga was appointed as Convener of the Committee.

## **7.2 Education Committee**

Under the leadership of the Education Officer, Dr. (Ms.) Champa N. K. Alahakoon, the Education Committee successfully held six meetings during this year with the participation of the committee members. The committee comprised the Assistant Education Officer, all Centre coordinators, and representatives of the Teaching faculty. The committee acknowledges the assistance rendered by the SLLA Office Staff.

### **7.2.1 Major Projects successfully completed during the year 2019/2020**

Many projects and other educational related tasks were undertaken in relation to the DIPLIS Education programme. These projects are beneficial to the following stakeholders; Lecturers/ Examiners, Students, Libraries & Members and SLLA Office. The following tasks are listed according to the above mentioned categories respectively.

#### **7.2.1.1 Lecturers and Examiners**

##### **7.2.1.1.1 Teacher Evaluation Form**

The Teacher Evaluation Form which has already been prepared within this academic year was distributed among the student community at all levels of the DIPLIS course through the Center Coordinators. The forms were distributed at the end of each level of DIPLIS course in order to get the feedback from them about the teaching staff.

##### **7.2.1.1.2 Preparation of Marking Scheme**

The preparation of the marking scheme for 'Library Visit Report' and 'Cataloguing Report' of the DIPLIS Level I was done by the Assistant Education officer and arrangements were made to distribute this marking scheme along with the reports.

#### **7.2.1.1.3 Preparation of Evaluation Criteria and Marking Scheme**

The preparation of Guidelines/Evaluation criteria/Marking scheme for the examination of 'Bibliographies' and 'Indexes' of the DIPLIS Level II was completed by the Assistant Education officer to formalize the marking of these submissions. These will be distributed to the examiners along with the bibliographies and indexes.

#### **7.2.1.1.4 Selection Criteria - Lecturers for DIPLIS programme at SLLA**

The selection criteria of Lectures for teaching the Diploma in Library & Information Science courses at the SLLA was finalised, and the criteria has been approved by the council. Accordingly, the Sri Lanka Library Association reserves the right to short list the candidates and applicants based on their qualifications and work experience. The shortlisted candidates will be called for the interview.

#### **7.2.1.1.5 Workshop for Lecturers**

The Education Committee organized a discussion under the "DIPLIS Enhancement Programme" on 'Level III Essay Supervision workshop' for the SLLA teachers and practitioners on 02<sup>nd</sup> February 2020 at the SLLA Auditorium. The discussion was led by Mr. K K G Wijeweera, Dr. G.R. Padmasiri and Mr. P. B. Gallaba. Altogether, 17 participant attended the workshop.

#### **7.2.1.2 Students**

##### **7.2.1.2.1 Declaration Forms**

With the approval of the council, the Education Officer prepared declaration forms for the current students to formalize the declaration of the submission in Level II 'Bibliographies' and 'Indexes' and Level III 'Essays'. All these were prepared in three languages and uploaded to the SLLA web to allow access to the students.

#### **7.2.1.2.2 Revision of DDC Schedule**

The second revision of the Dewey Decimal Classification (DDC) was done by the former editors Dr. G. R. Padmasiri and Dr. R D Ananda Tissa according to the latest version of the DDC 23 and new subject areas were incorporated. The newly revised DDC scheme was published with 1000 copies for the use of DIPLIS students of the SLLA education course.

#### **7.2.1.2.3 Appointing of Supervisors for Level III Essay**

It was recommended that supervisors should be appointed to guide the students on the submission of essays for Level III and also provide support for the completion of the course. With this intention, the Education Committee of the SLLA appointed supervisors for the students of the 2020/2021 batch of the Level III.

#### **7.2.1.2.4 DIPLIS Results Online**

The Education Committee was able to release the DIPLIS and HDIPLLIS results online and the students were able to obtain their result by using the NIC number. This was carried out with the collaboration of the Web Committee and the Education Committee of the year 2020. This is a remarkable achievement for the year.

#### **7.2.1.2.5 Permission granted to follow DIPLIS for students who have not completed the courses**

In parallel to the 60<sup>th</sup> anniversary of the SLLA, the council granted permission to all its student community that those who were unable to complete their DIPLIS course within the given time period to follow and sit for the exams. This permission was granted to them only for the year 2020.

#### **7.2.1.2.6 Career Awareness Program for DIPLIS students**

A one day Career Awareness program was conducted for the DIPLIS students on 23<sup>rd</sup> November, 2019 at the Seminar Room of the Colombo Public Library. Altogether 21 students from different study centers participated in the workshop. The workshop covered personal career development and emphasized the importance of setting educational and career goals. The resource person was Mrs.

K. R. N. Harshani, Career Guidance Counselor, and Senior Assistant Librarian of Rajarata University of Sri Lanka.

#### **7.2.1.2..7 Preparation of Online Lectures for all SLLA students**

Due to the COVID pandemic, the Council of the SLLA decided to prepare online lecture materials on behalf of the on-going classes of the SLLA. The lecturers who had to complete their modules prepared online lectures for the Sinhala and Tamil students. The modules were prepared as Notes, PPTs, Audios and Videos. These were uploaded to the SLLA web and students were informed to access the modules through the SLLA web.

#### **7.2.1.2.8 Creation of WhatsApp Groups of all students**

The Office staff of the SLLA has created Center-wise and medium-wise WhatsApp groups to inform the students of all matters regarding their courses during the pandemic period. Moreover, the students communicate via this group regarding their requirements and the SLLA office staffs responds through WhatsApp.

#### **7.2.1.2.9 First Award Ceremony for Higher Diploma Holders**

To coincide with the 60<sup>th</sup> anniversary of the Sri Lanka Library Association, the 1<sup>st</sup> award ceremony of the Higher Diploma of Library and Information Science was held on 28<sup>th</sup> August, 2020 at the Sri Lanka Foundation Institute. The chief guest of the ceremony was Senior Prof. Sudantha Liyanage – Acting Vice-chancellor of the University of Sri Jayewardenepura. Altogether 100 students were awarded the higher diploma and the event was successfully held together with the members of the Council, all lecturers of the Level III course, parents and guardians of the students and SLLA office staff.

#### **7.2.1.3 Libraries & Members**

##### **7.2.1.3.1 Distribution of past Bibliographies and Indexes**

The bibliographies and indexes with 'D' passes which have been completed 5 years of its submission has been forwarded to the SLLA Corners of the public Libraries. Those which are over five years were discarded.



#### **7.2.1.3.2 Opportunity for Hiring of SLLA Cloaks**

The members of the SLLA have an opportunity to hire cloaks for their ceremonial functions at their work place. The council has approved this proposal and members should make a refundable deposit of Rs. 4,000.00 with hiring charge of Rs. 500.00 with the application before hiring the cloak. The payment can be made to the SLLA office, and the borrower should return the cloak within 10 days of borrowing, and cloak should be in good condition.

#### **7.2.1.4 SLLA Office**

##### **7.2.1.4.1 Preparation of Master Time Table**

The Assistant Education Officer, introduced a master time table at the SLLA office for the lecturers panel in order to regularize the allocated times for each lecturer. This will help to prevent overlapping of time schedules of lecturers in the Teaching panel.

##### **7.2.1.4.2 Preparation of Google Calendar**

The Education Coordinator of the SLLA has prepared the Google Calendar for the year 2020/2021. Through this it is possible to inform the lecturers about SLLA classes via email. This will greatly benefit the lecturers to be ready for their classes on-time even without using the hard copy of the Time Table.

### **7.3 Publications Committee**

The Publication Committee 2019/20 has published 4 issues of SLLA Newsletter and 2 issues of Sri Lanka Library Review during the executive year. The SLLA Newsletters were designed in a new attractive template and published starting from Volume 36, Number 01 to 04, quarterly even though during the COVID 19 lock down period. All issues of Newsletter were published in both print and electronic versions except Number 03 which is published only on the web due to COVID 19 lock down. The Publication Committee initiated biannual publications of the Sri Lanka Library Review (SLLR) this year onwards with the approval of the SLLA Council with the intention of enhancing the quality of the journal to comply with professional academic standards. Moreover, all articles published in Sri Lanka Library Review licensed under Creative Commons Attribution-Share Alike 4.0 International License and the journal is allowed to be accessed under open access policy to increase its visibility to the world. Consequently, the Publication Committee introduced new guidelines to fulfill the necessary requirements for pursuing new endeavours and indexing the SLLR

in reputed online databases in the future. The SLLR Volume 34, Issue 01 and 02 are published in print and electronic version and electronic version made available for full text access via online at [www.sllr.slla.org.lk](http://www.sllr.slla.org.lk)

#### **7.4 Information and Public Relations Committee**

Information of the Membership Directory has been updated and the List of current Council Members were published in the newspapers. The committee continued dispatching the banners for funerals of SLLA members and their immediate family members to show the respect of the SLLA. Due to COVID – 19 Pandemic the planned projects of the committee have not been carried out.

#### **7.5 IT Committee**

**7.5.1** The IT Committee provided advice and guidance to the SLLA Office on IT related issues

**7.5.2** SLLA Council extended the services of Mr Norman Ravikumar as Web Co-ordinator for the year 2019/2020.

#### **7.6 Office Management Committee**

**7.6.1** Two meetings were held by the Office Management Committee during the year under review.

Many recommendations given by the Office Management Committee to improve the SLLA Office and Financial Management Committee were implemented.

Cleaning and rearranging the SLLA Office room which was in a very bad condition was initiated and a new Filing System was introduced.

Remunerations of the Office Assistants' Grade and the Office Aid's Grade were increased.

As recommended by officials of the Sri Lanka Library Association an in-depth Internal Audit of the Systems and Procedures was conducted by the Auditors and various suggestions were given by them. One of the suggestions was to appoint a senior professional to overlook the accounting procedures.

### **7.6.2 The SLLA Library**

The professional library of the SLLA which was housed at the premises of the NLDSB had to be closed since the renovations of its premises.

Students are continuing to use the SLLA Corners located in close proximity to study centers which are located in Colombo, Kandy, Galle, Badulla, Batticaloa and Jaffna Public Libraries. It is noteworthy to state, that the introduction of these Study Centers was the brain wave of the late Mrs Srikanthaluxmy Arulanantham and she even donated books worth over Rs. 100,000 to this collection.

### **7.7 Committee on Monitoring and Assigning in the Implementation of Strategic Plan (COMAISP)**

At the beginning of the current year 2019/20, with the concurrence of the SLLA Council, COMAISP decided not to entertain new project proposals from the SLLA membership related to the SLLA Strategic Plan and concentrate on completing the projects started during the previous 3 year period. Accordingly, during the first half of the year both COMAISP and the majority of the professional groups and Special Committees have been active in monitoring as well as completing those projects. With the Covid-19 pandemic affecting Sri Lanka from February 2020 onwards and the resulting lockdown, the general panic and disturbance of day to day activities, has disrupted the activities related to the COMAISP as well. Hence, under these circumstances the overall performances of the implementation of the SLLA Strategic Plan during the year is below par. Still COMAISP is happy to announce that five projects have been completed during the year and a number of other projects have shown considerable progress. In addition COMAISP is delighted to report that two of the projects completed under the SLLA Strategic Plan in the current year have been considered for SLLA Vijita De Silva Research Award -2020.

The following 5 projects have been completed and released during the year. The last project was circumstantial more than intentional due to the pandemic lockdown.

- 1. 'An Index to the professional publications on of LIS Educational Institutions in Sri Lanka published during the past 56 year period (1962-2018)'** (Special Committee on improving collaboration among LIS educational organizations in Sri Lanka; Convener: Dr R D Ananda Tissa)

2. **'Releasing SLLA/DIPLIS exam results through online web portal'** (Special Committee on automating DIPLIS Exam results; Convener: Mr M. Norman Ravikumar)
3. **'Architectural plans, interior-designs and furniture designs for small and medium sized School Libraries in Sri Lanka'** (School Libraries Group 2018/2019; Convener: Mrs Chandima Dissanayake)
4. **'Prison Library Guidelines for Prisons in Sri Lanka'** (Special Committee on Prison Library Services; Convener: Mrs Padma Bandaranayaka)
5. **'Publishing an issue of SLLA Newsletter in electronic format as a pilot project'** (Publication Committee, Publication Officer: Mr M Norman Ravikumar)

In addition to the above SLLA has submitted a number of completed projects to the relevant authorities for information and necessary action. The projects titled Standards for School Libraries, Architectural plans, interior-designs and furniture designs for small and medium sized School Libraries in Sri Lanka, Collection development policies for Public Libraries and Report identifying the gaps of the Sri Lanka National Bibliography have been well received by both national and provincial authorities though the process of dissemination has been disrupted due to the pandemic. This pioneering action fulfilled one of the premier responsibilities of the SLLA bestowed upon it by the SLLA Act.

The COMAISP Convener has been admitted to the SLLA Council from the current year through a special resolution passed at the SLLA AGM in June 2019. The negative impact of non-participation of the COMAISP Convener at the Council meetings has been highlighted in the SLLA Annual report 2018/19 and this long standing issue has been resolved at the last AGM.

## **7.8 International Conference on Library and Information Science (ICLIS) 2020**

ICLIS Group had organized an International Conference on Library & Information Science (ICLIS 2020) on the theme "Role of Libraries in Transforming Societies" which was scheduled to be held on 25<sup>th</sup> June 2020. The group received 15 papers for the conference. Of those 08 were from international authors and 07 were from local authors. Due to the safety health regulations, travel restrictions and the prevailing situation in the country due to COVID-19 outbreak, the SLLA Council and ICLIS group decided to cancel ICLIS 2020. However ICLIS group offered an opportunity

for the authors who submitted full papers to the conference to publish their articles in the Sri Lanka Library Review.

### **7.9 Academic Libraries Group**

The Academic Libraries Group of the Sri Lanka Library Association successfully completed a workshop for University Library Assistants. The title of the Workshop was "Let's think beyond the Circle: attitudes changing and developing Communication Skills", at the Staff Development Centre, Makandura Premise, Wayamba University on 11<sup>th</sup> March, 2020. There were 35 Information Assistants. Resource persons were Prof. B P A Jayaweera, Dean Faculty of Livestock, Fisheries and Nutrition of the Wayamba University and Ms K R N Harshani, Senior Asst. Librarian, Allied Health Library, Rajarata University.

### **7.10 Special Libraries Group**

The Special Libraries Group has conducted a study on the need for Confirmation of National Vocational Qualifications (NVQ) for Special Library Professionals and have submitted a report to the Council by consulting members of the special library group via e-mail and telephone. Recruitment specimens issued by the Department of Management Services of the General Treasury has outlined the categories of service for all staff in semi-government and Statutory bodies. Special Library staff are also grouped into those categories. The SLLA agreed with these revised qualifications.

### **7.11 Public Libraries Group**

Public Libraries Group of SLLA conducted a group meeting on 21<sup>st</sup> November, 2019 and the main purpose of the meeting was to discuss annual projects. The meeting was chaired by Dr. Ruwan Gamage (President Elect SLLA and Senior Lecturer, University of Colombo). Mrs Malkanthi Wijewardena (Asst. Commissioner, Community Development, Department of Local Government. WP) also participated in this meeting.

Decisions taken at the Meeting were to revise Public Library Standards in connection with National Library and Documentation Services Board, organize a Public Library Forum to discuss all issues and future developments of Public Library Sector in Sri Lanka representing SLLA, NLDSB and Department of Local Government (WP) SLLA to assist drafting the Annual Evaluation Criteria for public libraries done by the Department of Local Government (W.P.). Prepare an efficient mechanism to convert printed books to audio books for the use of visually impaired readers in

public libraries and train public librarians to offer library services effectively for these special readers.

### **7.12 School Libraries Group**

The School Libraries Group organized a workshop on "Problems faced on School Library Development & Automation" on the 20<sup>th</sup> February 2020 at the National Institute of Library & Information Sciences of the University of Colombo. School Librarians of Western Province, Teacher Librarians, and School Librarians who were in charge participated in the workshop, and there were more than 80 participants participated at the event. The Introductory speech was delivered by Dr. R D Ananda Tissa, Senior Assistant Librarian of Gampaha Wickramarachchi Ayurveda Institute. Mr. P. Thenabadu, Director School Development Unit - Department of Education & Mr. Harsha Balasuriya, Deputy Librarian, Open University served as resource persons. All participants were awarded certificates by the Sri Lanka Library Association.

### **7.13 Government Libraries Group**

Three group meetings and four special meetings have been held by the Government Libraries group to discuss various service problems faced by the librarians in government services.

Govt. Library Group in their Progress Report has stated that they have organized a discussion on "How to Resolve Problems of Govt, Librarians' in Sri Lanka" at SLLA auditorium on 13 December 2019. Further, they discussed this matter with the Director General, National Library and Documentation Services Board (NLDSB) on 20<sup>th</sup> January, 2020. Another meeting was held with Deputy Director. NLDSB, Mrs Senani Bandara on 4<sup>th</sup> March, 2020.

A workshop on "Internet Literacy and use of social media" was held on 28<sup>th</sup> February, 2020. Government and public library members were participated. Mr. P G Pramadasa Retired Senior Lecturer, NILIS, University of Colombo served as the resource person.

Preparation of a manual of operation on Government Librarians was not taken as a project for the year as it already posted in the SLLA website.

#### **7.14 Vijita De Silva Research Award**

Two research projects were received for 2020 Vijita De Silva Research Award. Dr. R D Ananda Tissa submitted 'An Index to Library and Information Science articles published in Sri Lanka from 1962 to 2018' on behalf of the 'Special Committee on improving collaboration among LIS organizations in Sri Lanka' (Dr. R D Ananda Tissa - Convener and Rev. Legumdeniye Piyaratana Thero, Dr Ruwan Gamage, Mr U P Alahakoon, Prof. W. Weerasooriya and Mr Sugath Gunatilake as members) while Mrs Chandima Dissanayake presented 'Architectural designs for buildings, interior layout and furniture for small and medium size School Libraries in Sri Lanka' on behalf of 'School Libraries group 2018/19' (Mrs Chandima Dissanayake-Convener and Ms. R C Kusumanjali, Ms. Chandani Senarath, Ms. Kanchana de Silva, Ms. Chamari Yapa, Ms. Yamuna Geeganagamage, Ms. Amara Pathirana as members). The award committee after examining the projects, interviewing the conveners of the projects and considering the high quality of the projects has recommended that both projects to share this year Vijita De Silva Research Award. SLLA Council approved the committee recommendation and decided to award certificates to all the members of both projects groups and to distribute the cash award equally among group members.

## **8.0 Auditors**

Carter De Costa & Co., continued to serve as the SLLA's Auditors for the year 2019/2020.

An in-depth Internal Audit to Systems and Procedures was conducted by the Auditors. They have found out many irregularities and have recommended several changes. One recommendation is to maintain adequate internal controls and the person preparing the accounts has to be properly guided and subjected to adequate supervision by a qualified professional.

## **9.0 Bereavements**

**9.1 Mrs. Srikanthaluxmy Arulanantham** passed away on the 25<sup>th</sup> December, 2019. She was the Immediate Past President of the SLLA at the time of demise and served as President during the years 2017/2018 and 2018/2019. She was also instrumental in awarding the Srikanthaluxmy Arulanantham Award for the student having overall best performance in Diploma in Library and Information Sciences. Establishment of SLLA Corners was also her brain wave.

### **9.2 Mr N S J Edirisinghe**

Mr N S J Edirisinghe was serving in the acquisition division of the National Library for more than 25 years where he contributed his services to the development of the National Collection. He completed 33 years of service at the NLDSB at the time of his premature retirement in 2019. He served as the Council Member of the Sri Lanka Library Association as the Convener of the National Library group during 2016/2017. He passed away in February 2020 after a brief illness.



## **10.0 Acknowledgements**

Our thanks are due to the following:

1. AGM Organising Committee
2. All outgoing Council, Ex-Co Members and also Professional Groups and Regular Committee Members
3. Associated Newspapers of Ceylon Ltd.
4. International Federation of Library Associations & Institutions
5. National Library & Documentation Services Board
6. National Institute of Library & Information Science
7. Sri Lanka Foundation (SLF)
8. SLLA Office Staff
9. University of Peradeniya
10. University of Colombo
11. University of Sri Jayewardenepura
12. University of Ruhuna
13. Rajarata University of Sri Lanka
14. Eastern University of Sri Lanka
15. University of Jaffna
16. Public Library - Colombo
17. Richard Pathirana Public Library – Galle
18. Uva Provincial Library Services Board – Badulla
19. Jaffna Municipal Council Library
20. D. S. Senanayake Public Library – Kandy
21. Public Library - Badulla

**Annexure I**

**SLLA Professional Groups**

**Academic Libraries Group**

1. Dr R D Ananda Tissa - Convener
2. Dr Ruwan Gamage
3. Dr (Ms) Champa N. K. Alahakoon
4. Ms K R N Harshani
5. Ms D G S Malkanthi
6. Mr Dammika Prasanna Rathnayake

**Government Libraries Group**

1. Ms Sumiithra Meegasmulla- Convener
2. Ms D I D Andradi
3. Ms Urika Munasinghe
4. Mrs Yanika Nandasena
5. Mrs Dilhani Kathriarachchi
6. Mr Sugath Gunatileke

**NACLIS / ICLIS Group**

1. Mr. M. N. Ravikumar – Convener
2. Ms Thushari Seneviraatne
3. Mrs Hiruni Kanchana
4. Ms M M Mashroofa
5. Ms Varuni Gangabadaarachchi
6. Mr. S Santharoban
7. Mr Maithree Jayasundera

**National Library Group**

1. Mr. W. Premadarshana - Convener
2. Ms. Anoma Wijesinghe
3. Ms. I.M. Wijesundara
4. Mr. M.S.M. Shiham
5. Ms. S.U. Wijethilake

**Public Libraries Group**

1. Mr.Vijith Jayasinghe (Convener)
2. Mr. L.P.Udayanatha
3. Ms. H.K Pathma
4. Ms. Monita Chandrani
5. Ms. Wathsala Peiris
6. Ms Kusala Sanjeevani
7. Ms Varuni Gangabadaarachchi

**School Libraries Group**

1. Ms.Chandani Senarath (Convener)
2. Ms. R.C. Kusumanjali
3. Ms. Yamuna Geeganagamage
4. Ms.Chandima Dissanayake
5. Ms. Amara Pathirana
6. Mr. Mahinda Amarasiri

**Special Libraries Group**

1. Ms. K. Yamuna P. Weeraratne (Convener)
2. Ms. Sunethra Kariyawasam
3. Ms. P. Hemakumara
4. Ms. Priyani Balasooriya
5. Mr. Thushara Herath
6. Ms. Savithri Weerakoon

**Provincial Library Group**

1. Mr. Punchibanda Gallaba (Convener)
2. Mr. Upali Amarasiri
3. Mr W. Premadarshana
4. Mr Dammika Weerakoon
5. Ms Wasantha Kuruppu

## **Annexure II**

### **SLLA Regular Committees**

#### **Advocacy & Grievances Committee**

1. Ms. Dilmani Warnasuriya - Convener
2. Mr. P B Gallaba
3. Ms. Varuni Gangabodaarachchi

#### **Associateship Committee**

1. Ms Lilamani Amerasekera - Convener
2. Dr. (Ms) N D Wijayasundara
3. Dr Ruwan Gamage
4. Dr (Ms) Champa N. K. Alahakoon
5. Ms K R N Harshini

#### **Education Committee**

1. Dr (Ms) Champa N. K. Alahakoon (Convener)
2. Dr. (Mrs) Nayana Wijayasundara
3. Dr Ruwan Gamage
4. Ms K R N Harshini
5. Ms K N Samanthi
6. Ms Shivanthi Weerasinghe
7. Mr Sugath Gunatilleke
8. Ms Nadeeka Rathnabahu
9. Ms Dushyanthi Daniel

#### **Centre Co-ordinators**

1. Mr S Kupesan - Jaffna
2. Ms H M P Herath - Kandy
3. Ms H K Pathma - Galle
4. Mr M N Ravikumar - Batticaloa
5. Mr T G Padmasiri - Badulla
6. Mr J Wedasinghe - Colombo

#### **Information & Public Relations Committee**

1. Ms. Priyadarshani Hemakumara (Convener)
2. Mr. Preethi Liyanage
3. Ms. Pushpamala Perera
4. Ms. Priyani Balasuriya
5. Ms. A. L.G. Rasika Nelanthi
6. Mr. P.G. J. Priyantha

#### **IT Committee**

1. Ms Hiruni Kanchana - Convener
2. Mrs Thanuja Ranawella
3. Mr. Saman Girakaduwa
4. Mr N Ravikumar(Web Co-ordinator)
5. Ms Varuni Gangabodaarachchi

#### **Office Management & Finance Committee**

1. Ms Lilamani Amerasekera (Convener)
2. Dr (Ms) N D Wijayasundara
3. Dr. Ruwan Gamage
4. Ms Shivanthi Weerasinghe
5. Mr Anton Nallathamby
6. Ms Varuni Gangabodaarachchi
7. Ms K R N Harshani

#### **Professional Ethics Committee**

1. Mr. P B Gallaba - Convener
2. Ms Shivanthi Weerasinghe
3. Ms. S. Arulanantham
4. Ms. R.C. Kodikara
5. Mr. Anton Nallathamby

**Fellowship by Research**

1. Dr (Ms) C. N. K. Alahakoon - Convener
  2. Dr (Ms) Pradeepa Wijetunge
  3. Ms Shivanthi Weerasinghe
- (This Committee was dissolved at the Council Meeting of 23.11.2019)

**Fellowship by Achievement Committee**

1. Dr. (Ms) Pradeepa Wijetunga - Convener
2. Ms. Dilmani Warnasuriya
3. Ms. Shivanthi Weerasinghe
4. Dr. G.R. Padmasiri
5. Dr. Ruwan Gamage
6. Mr Upali Amarasiri

**Publications Committee**

1. Mr M N Ravikumar - Convener
2. Dr Ruwn Gamage
3. Mrs R.C. Kodikara
4. Mrs. Givon Yanika Nandasena
5. Mr. G.R. Padmasiri
6. Mrs. Thanuja Ranawella
7. Mr. S. Navaneethakrishnan
8. Ms. D.G.S. Malkanthi

**Curriculum Revision Committee**

1. Dr. Ruwan Gamage (Convener)
2. Ms. S. Arulanantham (Up to 25.12.2019)
3. Dr. (Ms) Nayana Wijayasundara
4. Dr (Ms) Champa N. K. Alahakoon
5. Ms. K.R. N. Harshani
6. Prof W.A. Weerasooriya
7. Dr. (Ms) Pradeepa Wijetunge
8. Dr. (Ms) Watmanel senevirathne
9. Dr. (Ms) Namalee Suraweera

**Vijita de Silva Research Award Committee**

1. Mr. Upali Amarasiri - Convener
2. Dr. (Ms) C N K Alahakoon
3. Ms. Senani Bandara

**Committee on Monitoring and Assisting the Implementation of the Strategic Plan (COMAISP)**

1. Mr. Upali Amarasiri - Convener
2. Mrs Shivanthi Weerasinghe
3. Mrs. Dilmani Warnasuriya
4. Dr. R D Ananda Tissa
5. Dr. Ruwan Gamage
6. Mr. W. Sunil

**Social Affairs & Fund Raising Committee**

1. Mr Preethi Liyanage - Convener
2. Ms S. Arulanantham  
(Up to 25.12.2019)
3. Ms Varuni Gangabadaarachchi
4. Ms Lilamani Amerasekera
5. Ms Thanuja Ranawella
6. Mr W Sunil

**Annexure III**

**List of Fellows, Corporate & Non Corporate Members – 2019/2020**

**Fellows**

1. Mr B N G S Premaratne
2. Mr W Premadarshana
3. Dr Ms Visakaruban
4. Ms K R N Harshani
5. Ms K P N D Peiris
6. Ms P C D S Gunasekera
7. Ms Geethani Attanayake

**Corporate Members**

1. Ms K Danusha Swarna Athukorala
2. Ms H G P S Chaturika Dilhani
3. Mr Herath Mudiyansele Thilakarathne
4. Dr Ms B M M C B Hindagolla
5. Ms Kahaduwa Arachchige Vishaka Narmada
6. Ms. A P C Chandrakanthi Perera
7. Ms W P Gayani Lasantha Perera
8. Ms Prangige Merangika Ayomi
9. Mr Bremadasan Prshanthan
10. Mr Selvanayagam Santharooban
11. Ms Pradeepa Erandi Chaturani Wijayamunige
12. Ms B G Suleka Pathmini Wimalasiri

**Non Corporate Members**

1. Ms. M G Sudarshani Alwis
2. Ms. A H N Alwis
3. Ms. Jasotha Baskaran
4. Mr. D B N Chandrasiri
5. Ms. D W Chandrika
6. Ms. W S T Damayanthi
7. Ms. D M A Dassanayake
8. Mr. A P M M D B Dayananda
9. Ms. K V A I De Alwis
10. Ms. U H R S Deshapriya
11. Ms. L E L R FernandoMs
12. Ms. H G M Aravindi Gajanayake
13. Ms. A C Gayathri
14. Mr. N H C P Gunasena,
15. Ms. Y D P K Gunathilake
16. Ms. D N T Gunawardena
17. Ms. Priyangika N Herath
18. Ms. N D Illeperuma
19. Ms. E M S Isanka
20. Ms. Kanishka Iynkaran
21. Ms. D K D M Jayani
22. Ms. N T Jayasinghe Arachchi
23. Mr. K G I Jayawardena
24. Ms. W P S P Jayaweera
25. Ms.T Jenan
26. Ms. F R A Jiffry
27. Ms. D D I Kaluarachchi
28. Ms. K W T M N Kariyawasam
29. Ms. P K M Kaushamalika
30. Mr. A P Sisira Kumara
31. Mr. P P P Lasantha Kumara
32. Ms. K D U W Kuruppu
33. Ms. V Loshini
34. Ms. R M C Maduwanthi
35. Ms. W I Malshani
36. Ms. M P Manori
37. Ms. D G B M Chamari Muthumali
38. Ms. C R Pallearachchi
39. Ms. P M C E Pathiraja
40. Mr. T T S Peiris
41. Mr. P G J Priyantha
42. Ms. M P D Ranasinghe
43. Ms. R A T D Ranasinghe
44. Ms. G V T Rodrigo
45. Ms. H S Sanjeevani
46. Ms. T N Senaratne
47. Ms. S Sinthuja
48. Mr. Chandrasekeran Sritharan
49. Ms. D D C Subashini
50. Ms. S A D K Subashini
51. Ms. W G C Udayangani
52. Ms. S D I Udayangani
53. Ms. D P C Vithana
54. Dr. W R W M A U Weerakoon,
55. Mr. W M R K Weerasekera
56. Mr. P A D R Wickramaratne
57. Ms. T S K Wickramasinghe
58. Ms. S R M S Zoysa

**Annexure: IV**

**Panel of Lecturers – 2019/2020**

1	Ms C M Abeygunasekera	33	Mr K M Nishath
2	Dr (Ms) C Alahakoon	34	Ms H K Pathma
3	Mr S U A Amarasinghe	35	Mr T G Padmasiri
4	Dr R D Ananda Tissa	36	Mr S Pathmanathan
5	Ms A V M K Ankumbura	37	Mr H N Pieris
6	Ms S Arulanantham (Upto 25.12.2019)	38	Ms K P N D Pieris
7	Mr A H K Balasooriya	39	Mr B Prashanthan
8	Ms P Balasuriya	40	Mr W Premadarshana
9	Dr (Ms) K Chandrasekar	41	Mr Sunil Premaratne
10	Ms Soma de Silva	42	Mr A L K Rahman
11	Mr A Dharmaratna	43	Ms W A J K Ratnasekera
12	Ms Harshani Dissanayake	44	Ms Nadeeka Ratnabahu
13	Mr M A M Fahri	45	Mr Dhammika Ratnayake
14	Mr P Gallaba	46	Mr J Ratnayake
15	Mr J Garusinghaarachchi	47	Mr M N Ravikumar
16	Mr M C K Gnanasekera	48	Mr M M Rumaiz
17	Ms C Gunasekera	49	Ms K N Samanthi
18	Mr K G S Gunatilake	50	Mr S Santharooban
19	Ms K R N Harshani	51	Mr A C A Sathath
20	Ms H M P K Herath	52	Mr M Sinnarajah
21	Dr. Ms M Hindagolla	53	Mr S L Siyath Ahamed
22	Ms J E A M S Jayasinghe	54	Ms T Sritharan
23	Ms Hiruni Kanchana	55	Mr. W Sunil
24	Ms K Kamalambikai	56	Dr (Ms) M Visakaruban
25	Ms Sunethra Kariyawasam	57	Mr D Weerakoon
26	Mr S Ketheeswaran	58	Ms W A J Weeratunga
27	Ms Kumari Kulathunga	59	Ms Nalini De S. Wijenayake
28	Ms M D R R Kumudini	60	Mr K K G Wijeweera
29	Mr R Kupesan	61	Ms C K S Yapa
30	Ms Amara Nanayakkara	62	Mr Anusha Yapa
31	Mr S Navaneethakrishnan	63	Ms Nalini De S. Wijenayake
32	Ms Gayathri Navirathan		

**Annexure V**

**CARTER DE COSTA & CO.**

*Chartered Accountants*

No. 18 -1/7, State Bank of India Bldg., Sir Baron Jayathilaka Mawatha, Colombo 01.

Tel.: 011-2324513/2422526 Fax: 011-2472552 E-Mail: [carter@silnet.lk](mailto:carter@silnet.lk) Web: <http://carterdecosta.com>

**INDEPENDENT AUDITORS' REPORT  
TO THE MEMBERS OF THE SRI LANKA LIBRARY ASSOCIATION**

**REPORT ON THE FINANCIAL STATEMENTS**

**Opinion**

We have audited the Financial Statements of Sri Lanka Library Association, which comprise the Statement of Financial Position as at 31<sup>st</sup> March 2020, and the Statement of Comprehensive Income, Statement of Cash Flows for the year then ended, and including a summary of significant accounting policies and other explanatory notes.

In our opinion, the accompanying financial statements present fairly, in all material respects the financial position of the Association as at 31<sup>st</sup> March 2020 and of its financial performance and its cash flows for the year then ended in accordance with Sri Lanka Accounting Standards.

**Basis for Opinion**

We conducted our audit in accordance with Sri Lanka Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Association in accordance with the ethical requirements of the Code of Ethics issued by CA Sri Lanka (Code of Ethics), that are relevant to our audit of the financial statements, and we have fulfilled our other ethical responsibilities in accordance with the Code of Ethics. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of these Financial Statements in accordance with Sri Lanka Accounting Standards. This responsibility includes: designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of Financial Statements that are free from material misstatements, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.



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### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SLAuSs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SLAuSs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

  
**CARTER DE COSTA & CO.,**  
CHARTERED ACCOUNTANTS  
14<sup>th</sup> August 2020  
Colombo



**SRI LANKA LIBRARY ASSOCIATION  
STATEMENT OF COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 31ST MARCH 2020**

	<b>Notes</b>	<b>2020 Rs.</b>	<b>Restated 2019 Rs.</b>
<b>Income</b>			
Membership Fees	11	385,360	494,250
Registration Fees		222,500	227,000
Course Fees and Examination Fees	12	8,730,425	8,780,275
Workshop Programme	13	290,523	221,128
Other Income	14	5,370,167	3,656,911
		<b>14,998,975</b>	<b>13,379,563</b>
<b>Expenses</b>			
Direct Expenses	15	2,787,811	2,737,308
Administration Expenses	16	5,601,699	4,984,449
Committee on Action for implementation Strategic Plan-COM/AISP Project		140,237	281,746
Surplus / (Deficit) Before Taxation		6,469,229	5,376,060
Income Tax for the Year		954,708	816,481
<b>Surplus / (Deficit) After Taxation</b>		<b>5,514,521</b>	<b>4,559,579</b>

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**SRI LANKA LIBRARY ASSOCIATION  
STATEMENT OF FINANCIAL POSITION  
AS AT 31ST MARCH 2020**

	Notes	2020 Rs.	Restated 2019 Rs.
<b>Assets</b>			
<b>Non Current Assets</b>			
Property, Plant and Equipment	17	768,344	1,170,815
Investments			
Investments in Shares	18	1,000	1,000
Investment in Fixed Deposits	19	46,119,140	38,573,779
		<b>46,888,483</b>	<b>39,745,593</b>
<b>Current Assets</b>			
Accounts Receivable	20	70,564	70,564
Advances and Prepayments	21	25,000	-
Cash and Cash Equivalent	22	8,161,820	9,456,184
		<b>8,257,384</b>	<b>9,526,748</b>
<b>Total Assets</b>		<b>55,145,867</b>	<b>49,272,341</b>
<b>Fund and Liabilities</b>			
<b>Fund</b>			
Accumulated Fund	23	51,001,298	45,486,777
Building Fund	24	142,321	142,321
Distance Education Partnership Program Fund	25	979,695	979,695
Education Officers Fund	26	54,000	54,000
IFLA/ALP Workshop Fund	27	100,865	100,865
Refsala Fund	28	90,967	87,528
Vijitha De Silva Research Fund	29	631,946	580,884
Building Strong Library Association Program Fund	30	7,159	7,159
Hikkaduwa Public Library Fund	31	70,843	70,843
S. Arulananthan Award Fund	32	200,425	200,000
		<b>53,279,519</b>	<b>47,710,072</b>
<b>Non Current Liabilities</b>			
Retirement Benefit Obligation	33	747,390	720,695
		<b>747,390</b>	<b>720,695</b>
<b>Current Liabilities</b>			
Accounts Payable	34	353,035	368,377
Income Tax Payable		761,923	473,197
Cloak Hiring and Refundable Deposit		4,000	-
		<b>1,118,957</b>	<b>841,574</b>
<b>Total Funds and Liabilities</b>		<b>55,145,867</b>	<b>49,272,341</b>

These Financial statements are Prepared and Presented by Sri Lanka Library Association Committee of Management.

Signed for and on behalf of the Management Committee.

  
President

  
General Secretary

  
Treasurer