

Sri Lanka Library Association

ANNUAL - REP -
1998 1999

Report of the Council Annual Accounts and Auditor's report 1998/1999

**June 1999
Professional Centre
257/75, Bauddhaloka Mawatha
Colombo 7**



The Programme

Report of the Council
Annual Accounts and Auditor's Report
1998/99

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Sri Lanka Library Association

The Council for 1998/1999



Seated - (L to R)

Mr. L.R. Amarakoon, Ms. Dharma Diyasena, Ms. Sumana Jayasuriya, Mr. Harrison Perera, (President), Ms. Nanda P. Wanasundera, Ms. Swarna Jayatillake, Mr. G.M.P.B. Gallaba

Standing – (L to R)

Mr. L.A. Jayatissa, Mr. J. Ratnayake, Ms. Niroma Jayasuriya, Mr. S. Rubasingam, Ms. C.L. de Silva, Mr. Anton D. Nallathamby, Ms. S.M. Tennakoon, Mr. G.R. Padmasiri, Mr. K. Manickavasagar, Mr. P. Vidanapathirana.

Absent:

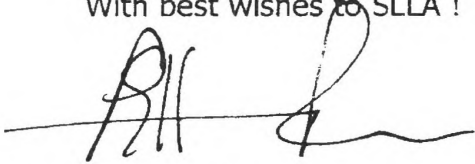
Mr. M.B.M. Fairooz, Ms. Ira Mudannayake, and Ms. D.I.D. Andradi

President's Message

For some, where land meets sky is the end. For us, it's the beginning.

In 1997/98 Corporate Plan we set vision and value as our corporate objectives. 1998/99 Corporate Plan was focused on the objectives listed in the Law No. 20 of 1974 with the ambitious political task of exploring gaps in actualising the objectives by pragmatic strategies. We hope the ripples made by the water 'droplet' in 1997/98 will create 'waves' during 1998/99.

With best wishes to SLLA !



Harrison Perera .

General Secretary's Message

The SLLA as a professional body has reached its 39th year and it is significant to note that this would be the last AGM for the 20th Century. When we reflect over the thirty – nine years of existence we note with satisfaction that SLLA has grown from small beginnings into great heights through the unitary efforts of its past Leaders and Members. We need to salute them all as an expression of our deep gratitude and recognition of their services to the Profession.

However with the dawn of the next year, we as Professional Librarians and Information Specialists, will be stepping into a new century and a Millennium. Year 2000 may not be just another year for us. It will make an year where great strides will be taken to lift our profession into further heights perhaps never reached before. Are we prepared for it? Our younger professionals should deeply reflect on this important question with a view to preparing themselves adequately to face the new challenge in information sharing in an age of technological supremacy.



Dharma Diyasena.

Council Members

President	Mr. Harrison Perera
General Secretary	Ms. Dharma Diyasena
Vice. Presidents	Ms. Sumana Jayasuriya
	Ms. Nanda Wanasundara
Assistant. Secretary	Mr. Anton Nallathamby
Education Officer	Mr. P. B. Gallaba
Treasurer	Mr. L.R. Amarakoon
Librarian	Ms. Swarna Jayatilleke
Publication Officer	Mr. M.B.M. Fairooz
Assistant Education Officer	Ms. Deepali Thalagala (till 14 January 1999)
-do-	Mr. K. Padmasiri (from- 14 January 1999)

Nominated Members

Mr. S. Rubasingam
Ms. S. Tennekoon

Apart from the Office bearers elected at the last AGM, the undermentioned representatives and members comprised the Council:

Representatives

Academic Libraries	Mr. L. A. Jayatissa
Government Libraries	Ms. D. I. D. Andradi
Public Librarians	Ms. Niroma Jayasuriya
School Libraries	Mr. J. Ratnayake
Special Librarians	Ms. C. de Silva
Central Region	Ms. I. Mudannayake
Western Region	Mr. P. Vidanepathirana

1. Highlights during 1998/1999

- 1.1 A Corporate Plan titled "Towards a New Millennium" was adopted as the 1998/1999 Guide for action at the first Council meeting.**
- 1.2 Implemented the new curriculum for Diploma in Library and Information Science.**
- 1.3 Completed the major part of the Distance Education Programme for the Uva province.**
- 1.4 Established a regular monthly colloquia in collaboration with the British Council and two Booksellers Associations.**
- 1.5 Three Workshops were conducted under Continuing Professional Development.**
- 1.6 Co-sponsored a one-day Workshop on the World Bank School Library Project with the National Library and Document Services Board (NLDSB)**
- 1.7 A Policy Statement on School Libraries was forwarded to the Ministry of Education and Higher Education.**
- 1.8 Assisted the National Consultant appointed under the World Bank School Library Project to finalize School Library Standards and Policy.**
- 1.9 President /SLLA was appointed as a Board Member of NLDSB. Six members were nominated to the NLDSB Sub Committees. (Annex I)**
- 1.10 Five SLLA members were nominated to IFLA Standing Committees.(Annex II) As a result, four members were appointed to IFLA Standing Committees.**
- 1.11 SLLA member was appointed as a National Consultant for the World Bank School Library project.**
- 1.12 SLLA member obtained the opportunity to visit University of Technology, Sydney, Australia.**
- 1.13 IFLA funding was obtained to organize a regional Conference on Networking for Effective Libraries and Information Services. (Net-Elis)**
- 1.14 Applications were made for Travel Grants to National Science Foundation on behalf of four members to attend the IFLA Conference in Bangkok, August 1999. (Annex III)**
- 1.15 Successfully obtained full visitorship for a Public Librarian to attend the IFLA Pre-Conference Sessions in Bangkok. (Annex IV)**
- 1.16 Successfully obtained Registration Fees for three members from the British Council to attend the IFLA Conference in Bangkok.(Annex V)**
- 1.17 Full payment was made for the SLLA office space in the new building at the OPA.**
- 1.18 Quality based easy access and retrievable office filing system was introduced for efficient office management.**
- 1.19 Corporate Budget System was continued from 1998/1999 with constant monitoring mechanism.**
- 1.22 SLLA Staff Salary Scheme and benefits were reviewed and up graded to maintain staff morale.**
- 1.23 A Special General meeting was held to create the new posts of Publicity Officer/ Information Officer.**
- 1.24 Efforts were made to actualize the objectives of Law No 20 of 1974 as discussed at the last AGM**

SLLA Council adopted the following Corporate Plan for 1998/1999 with Seven (07) Objectives and forty one (41) targets . The Theme was "***Towards the new Millennium***"

2.1 OFFICE MANAGEMENT

Objective

Develop and maintain SLLA Office according to professional office standards and practice.

Targets achieved

- ***Completed the reorganization and refurbishment initiated in 1997/1998.***
- ***Implemented a practical and customer friendly set of office procedures.***
- ***A central filing system was introduced for a professional record management.***

2.2 FINANCIAL MANAGEMENT

Objective

Develop and maintain procedures to achieve efficient and effective financial management of SLLA funds.

Targets achieved

- ***Financial standards were adopted.***
- ***All Council members who were responsible for educational, publication, promotional, office administration etc, submitted their budget proposals to the Treasurer***
- ***The Treasurer submitted Financial Statements at all Council meetings***
- ***Five Finance Committee meetings were held.***

2.3 COORDINATION AND COOPERATION

Objective

Survey immediate professional requirements of membership groups and plan events/activities to coordinate professional development through cooperation.

Targets achieved

- ***Vision Questionnaire completed.***
- ***The Membership Directory utilizing data received at the AGM- completed.***
- ***Group Representatives surveyed respective group requirements.***
- ***Members for six Sub Committees of NLDSB were nominated.***

2.4 RESEARCH AND PUBLICATION

Objective

Encourage research capabilities of members and print/publish professional material on relevant themes.

Targets achieved

- ***A sub committee was appointed on Research and Publication***
- ***A research proposal was submitted to the NSF for funding***
- ***Professionals identified to carry out this proposed research project.***

2.5 COLLECTION AND MAINTENANCE OF PROFESSIONAL LITERATURE

Objective

Assist and convert the OPA library into an information center and collect and maintain professional material.

Targets achieved

- *Collection Development Policy was adopted and material weeded out from the SLLA Collection.*
- *Requests were made for relevant material to develop the collection from NLDSB and the British Council.*

2.6 DEVELOPING INTERNATIONAL AND REGIONAL COOPERATION

Objective

Explore and develop contacts and links with international/regional associations for further development of SLLA's professional aspirations..

Targets achieved

- *Five nominations were sent to IFLA Standing Committees. Two members have been selected.*
- *A member has been nominated and accepted to attend the IFLA Pre-Conference Session in Bangkok.*
- *IFLA/ALP has provided funds to organize a Conference on Networking for Effective Libraries and Information Services (Net-Elis) in October 1999.*
- *A monthly colloquia has been established in collaboration with the British Council and the Book Trade Organizations.*
- *A Workshop was held on National Planning of Libraries, Resources and Services 18 resolutions were adopted at the Workshop for further action. (Please see Annex vi)*

2.7 EDUCATION AND TRAINING

Objective

Review, plan and restructure the Education and Training Policies in relation to current and future requirements.

Targets achieved

- *The new curriculum was implemented with the first year course of 1999.*
- *Two workshops were held on Marketing and Management.*
- *Two Workshop were held in the Central Province for Public Librarians with the assistance of the Central Provincial Council for Public Librarians.*
- *Distance Education Programme in the Uva Province was initiated with assistance of NLDSB and the Uva Provincial Council. Two Workshops were held.*
- *The second phas of the Distance Education Programme to train the Librarians in the Republic of Maldives was completed. Two workshops were held in Male'.*

3.1 Central Region : Report by Representative Ms. Ira Mudannayake

Change of name:- At the meeting held on 04 December 1998 the members decided to change the name as **Central Regional Forum**.

Workshop on new trends in Librarianship for Public Librarians

Two workshops were conducted by the Regional forum of the Central Province in collaboration with the Department of Local Government, Central Province for the Public Librarians at the Local Government Training Institute Katugasthota. Fifty five Public Librarians participated in the first workshop from the Kandy District and forty five Librarians in the second from Matale and Nuwaraeliya Districts. The funding for the workshops were shared by the Local Government Central Province and SLLA. The Resource Persons for the Workshops were Mr. Harrison Perera, Ms. Daya Ratnayake, Ms. S. Tennakoon, Ms. N. Wanasundara, Ms. Ira Mudannayake and Ms. N. Nagahawatta, while the speakers for the inaugural sessions were Mr. Ananda Weeraratne, Commissioner Local Government Central province, Mr. B. Liyanamanne, President, Library Services Board Central Province and Ms. Ira Mudannayake, Regional Representative, Central Province. All members of the Regional Forum attended the Workshops.. The members of the Regional Forum wish to place on record the assistance and services rendered by Mr. Harrison Perera, President/SLLA for conducting regional forum activities successfully.

3.2 Western Region - Report by Representative Mr. P. Vidanapathirana.

The Group was interested in organising a Workshop on "User Education". However we were unable to raise funds to conduct the Workshop

3.3 Academic Libraries - Representative: Mr. L.A. Jayatissa

Report not received.

3.4 Government Libraries – Report by Representative Ms. D.I.D. Andradi

Government Librarians Group held two group meetings; one for general membership and the second for law librarians. First meeting was poorly attended. The group decided to hold a Seminar on the theme " Informatics with special reference to Government Sector" . However it was not possible due to non availability of funds.

The need of Charter of Librarians was pointed out to the SLLA Council.

3.5 Public Libraries – Report by Representative Ms. Niroma Jayasuriya

A Project proposal for "Training/Orientation of Public Librarians to develop skills in handling service and customers more efficiently to improve performance in Public Library sector was submitted to various public/private organizations to obtain funds. These workshops were targeted to train the Librarians in the North Western and Sabaragamuwa Provinces Rs. 2000 was collected and handed over to the SLLA.

3.6 School Libraries – Report by Representative Mr. J Ratnayake

A Committee comprising ten members was successful in sending recommendations/ views on the draft policy on School Libraries to be forwarded to the Ministry of Education.

3.7 Special Libraries – Report by Representative Ms. Chulangani de Silva

A seminar on Intellectual Property Rights especially on copyright as it relates to media personnel and librarians was held in collaboration with the United States Information Service (USIS) The seminar was conducted by Edward R. Hyde, former examiner of the Patent Office, Adjunct Professor of Law at Quinnipac College. Among the handouts given at the seminar was a Guidelines:TRIPS Copyright and Fair Use and several relevant articles. The seminar was well attended by a wide section of library personnel.

3.8 Committee on Collection Development – Report by Convenor Ms. Swarna Jayathilleke

Ms. C.L.M. Nethsingha
Mr. Anton Nallathamby
Ms. D.I.D. Andradi

Mr. J. Ratnayake.
Mr. L.R. Amarakoon

Following activities were carried out during 1998/1999.

- A Library Policy was prepared for the first time and submitted to the Council
- Computerized bibliographic data was introduced and an Index (SLLA LIBRA INDEX- Vol1 No 1) was compiled from the sources on Library and Information Science. This work was hindered due to non-availability of Computer facilities.
- Books received from the British Council and the National Library and Documentation Services Board are available in the library. Three sets of Library books received from NLDSB were distributed among the Kandy, Galle and Badulla Centers for the use of students.
- Books that were weeded out were donated to the Public Libraries.
- Ms. W. A. Wilma, who served as Library assistant, resigned from the post to join the Local Government with effect from 15 April 1999 and her service during the last five years at the OPA/SLLA library is noted with appreciation. Ms. Deepika Priyadarshani was appointed as a casual Library Assistant with effect from 3-May 1999.

3.9 Committee on Continuing Professional Training and updating - Report by Convenor Prof. Russell Bowden

Mr. P. Vidanepathirana
Ms. Chulangani de Silva
Mr. L.A. Jayatissa
Mr. J. Ratnayake

Mr. K. Manickawasagar
Ms. D.I.D. Andradi
Ms. Niroma Jayasuriya
Ms. I Mudannayake

The Committee met two times: the first with the urgent business to agree a Mission Statement, policies for proposal to Council and a programme of actions to represent the CPD [Continuing Professional Development] services required by the membership. To assist deliberations a draft paper addressing these fundamental issues was placed before the Committee. It agreed to recommend to the Council to:

- [1] be a policy and planning body not responsible for organizing individual events;

- [2] carefully asses Member's needs;
- [3] work with other providers especially from the private sector
- [4] investigate distance-learning provision in co-operation with the Open University
- [5] aim to generate income from the Programme
- [6] recommend a name-change to "Continuing Professional Development Committee"

Committee members, representing the SLLA's membership, were asked over a three week period to give thought to these matters, consider them with their constituents and then to briefly submit their ideas. Not a single idea was received by the deadline. Eventually four submissions were received. A meeting was called after ascertaining a convenient date and time, to which only one member appeared [having traveled all the way from Kandy so it was dissolved as inquorate. No further work has been possible.

This is the second committee in two years established by Council to consider CPD needs of the SLLA's membership and to provide programmes to meet them. Neither can be adjudged to have been successful. When elsewhere in the world CPD is considered by librarians and their associations to be one of the most significant responsibilities, if librarians are to keep their jobs and up-date themselves in fast changing management and technical environments, the SLLA membership needs to decide whether it can afford to ignore the trend worldwide. If not, then for the year 2000, Council needs to decide it can best ensure the future provision of services to members in this important area. A series of meetings with Members around the country might help to provide answers.

3.10 Committee on Distance Education – Report by Convenor Ms. Dharma Diyasena

Ms. Sumana Jayasuriya
Mr. N.U.Yapa

Ms. C.L.M.Nethsingha
Mr. L.A. Jayatissa

The first Distance Education Project in Library and Information Science in Sri Lanka for working librarians of the Uva Province was inaugurated on 4 September 1998 at the Municipal Council Badulla. The NLDSB provided funds up-to Rs.100,000/ to initiate this project while the Uva Provincial Council contributed Rs.50,000/- 49 students are now following the course . Two workshops were held at the Hali-ela Resource Center.

Advanced Distance Education Programme in LIS (ADEPLIS)

On the request of the Maldivian Library Association (MLA), the Sri Lanka Library Association launched a professional development programme to train library personnel in the Republic of Maldives. The first stage of this programme which was named as Distance Education Programme in Library and Information Science (DEPLIS) was conducted in 1996. Those who successfully completed the DEPLIS were awarded the First Examination Certificate of SLLA . The second stage leading to the Intermediate Examination was named ADEPLIS. The British Council funded this second stage . Two workshops were held in Male' during 1998/1999. To provide opportunity to the lecturers and participants to interact and exchange ideas. Twelve students completed the written examination and now are preparing the indexes/ bibliographies .

3.11 Committee on Information Technology – Report by Convenor Mr. N.U. Yapa

Mr. M.S.U. Amarasiri
Mr. J.A. Amaraweera
Mr. J. Ratnayake
Ms. Deepalai Thalagala

Ms. Dilmini Warnasuriya
Ms. Watmanel Senevirathnae
Ms. Chulangani de Silva
Ms. Amara Nanayakkara

The Committee on Information Technology [CIT] was appointed to promote the use of information technology in the development of library profession. It paid special attention to organize professional development programmes relating to applications of the micro CDS/ISIS. The committee drafted an IT policy for the Association and continued to promote micro CDS/ISIS and associated software development by UNESCO, as the standard software for libraries in Sri Lanka.

ISIS workshops were organized to train and educate ISIS users. SLLA members were offered a special participation fee. Two workshops were held during 1998/1999.

- a. Workshop on Basic ISIS
- b. Workshop on Advanced ISIS.

The main activity of the Committee was organization of the Course on Library Automation. (COLA). The sixth Course (COLA 98) was completed in November 1998. Certificates to the participants who successfully completed the course were awarded at a ceremony held on February 12, 1999 at the National Science Foundation. (NSF) Prof. K. G. A. Dahanayake, Director General of NSF, inaugurated seventh course (COLA 99). As NSF granted additional facilities including their Computer Laboratory it was possible to intake larger number of participants. A fee of Rs. 30,000/ is paid to the NSF for using the computer facilities. COLA 99 has 54 participants.

Mr. N.U. Yapa coordinates COLA with the assistance of Mr. B.G. Kumarasingha, Ms. Deepali Thalagala, Mr. L.R. Amarakoon, Mr. J. Ratnayake, Mr. Chandrajith and Mr. J. Weerawardena.

3.12 Committee on International Cooperation Relation for Libraries and Information Services [IR-LIS] – Report by Convenor Prof. Russell Bowden

Ms. Sumana Jayasuriya
Ms. C.L.M. Nethsingha
Ms. Nanda Wanasundara
Mr. P. Vidanepathirana

Ms. Janaki fernando (Representative of Mr. M. S. U. Amarasiri)
Ms. C. de Silva
Mr. N. U. Yapa

This is a new committee and this first year report is guided by four meeting of its members. The committee has agreed that the SLLA's priorities are to work with International Federation of Library Associations [IFLA], International Federation for Information and Documentation [FID] International Council on Archives [ICA] UNESCO, SAARC, Conference of South Asian Libraries [CONSAL], and COMLA and the library associations of, and professions in India, Australia, the US and UK.

During the year its main concerns have been with IFLA- based activities and FID. The SLLA has two members [all others have only one] on IFLA's Regional Standing Committee for Asia and Oceania- Dr. Lankage and Prof. Russel Bowden. As a consequence its influence in relation to the size of the country and the profession and specially in comparison with neighbouring countries, has been welcomingly and disproportionately large. It has successfully obtained from IFLA's Advancement of Librarianship Core programme [ALP] \$us17,000// to organize a Conference on

Networking for South Asian Countries in Colombo from 17-23 October this year. Plans are well-advanced for the SLLA to host for the first time in decades a successful international meeting. The SLLA also for the first time, has successfully bid for funding from the National Science Foundation for research into LIS co-operative practices and resource sharing to provide the basis for the country's state -of-the-art report to the Seminar. Unfortunately plans to host an IFLA/UNESCO meeting on the use of IT in curricula and LIS teaching-collapsed because the National Commission was unable to identify that funds for this would not be set against national allocations and therefore did not provide support. Malaysia is likely to be the host.

The IFLA Conference in Bangkok in August (the nearest an IFLA Conference has, or will, come to Sri Lanka in more than a decade) encouraged the Committee to consider how best to help SLLA members to attend. Three competitive packages were negotiated with local travel agents; negotiations with the National Science Foundation obtained the promise of four IFLA first timers to attend. DANIDA grants to encourage new attendees to the Conference and the ALP scholarships [at AIT and INSDOC] and attachments have been widely advertised. The Committee has been heartened to note the growing interest and involvement of young librarians in IFLA's work. Opportunities are always taken to disseminate information about the past Conferences and IFLA's work through items in the *News Letter* and public meetings. Indications of SLLA's increasing interest are the nominations for elections to IFLA Committees on Bibliography (Ms. Sumana Jayasuriya), Science and Technology (Ms. D. Warnasuriya), Cataloguing and Classification (Mr. P. Vidanapathirana), Information Technology (Mr. N. U. Yapa) and RSCAO (Mr. Harrison Perera). Ms. Jayasuriya, Mr. P. Vidanapathirana, Mr. N.U. Yapa and Ms. Warnasuriya are already selected to represent these Committees.

A meeting at the Conference for Presidents' of Asian Library Associations to discuss management problems and advocacy is organised and the SLLA President has been invited to present a paper on SLLA.

The NLDSB's decision to take Lanka back into FID was welcomed and the national Library was approached and offered assistance with guidance and members to serve, on selected FID sub-committees. These were Industrial Information, Environmental Information, Education and Training, Policy and Planning and the Regional Committee. A response is awaited. Other activities have been concerned with the successful Workshop on "The National Planning of Libraries' and Information Services and Resources" conducted by Derek Law from the Strathclyde University UK which generated 18 Resolutions with far-reaching consequences. Contact has been established with the Bill Gates Public Library Foundation which is currently investigating replicating its massive financial aid to the under-developed states of the US to some selected countries in the Third World.

The Committee changed its name, to more clearly indicates its work, from Committee on International co-operation.

Inevitably with a new Committee it takes some time for the members to work together. That this as hardly been successfully achieved is not surprising when they have rarely been able to meet in full committee together. It also takes time for a new organization to discover its focus. That too as not been achieved because, when request to supply their ideas as to what this might be, out of seven members, only one responded. Nevertheless, despite these obstacles, much work has been successfully achieved across a wide range of issues. The future for the Committee, whose main task is to ensure that Lankan Librarianship does not suffer from the "frog at the bottom of the well" syndrome is to ensure that our librarianship makes its rightful contribution in the world of international librarianship and that it provides the conduit through which international ideas and practices reach, and benefit, the SLLA's membership and libraries and information service in which they are employed.

3.13 Committee on Finance/Office Management – Report by Convenor Mr. L.R. Amarakoon

**Ms. Dhama Diyasena
Mr. Anton Nallthamby**

During the period under review this joint committee met five times.

Highlights of the progress made:

- **A financial forecast was made for the year 1998/1999.**
- **Restructuring of the staff salaries was given priority.**
- **Staff Loan Policy was formulated**
- **Additional office space was acquired.**
- **Central filing system was introduced**

3.14 Committee on Publicity and Promotion – Report by Convenor Mrs. S. Tennakoon

**Mrs. Nanda Wanasundara
Mr. J. A. Amarawera**

Mr. Wilfred Ranasingha

The committee on Publicity and Promotion could not meet regularly. In spite of several attempts to convene a meeting the response was very poor. However we record that due publicity was given in respect of the last AGM when a series of radio interviews were conducted one of which was a live programme on Lak Handa and news items in the press before and after the event. In connection with the Library week a successful radio interview was conducted at which publicity was given to the SLLA activities. The response from the members for participation at radio programmes and contribution of articles and news items have not been very encouraging.

3.15 Committee on Research and Publication – Report by Convenor Ms. Nanda Wanasundara

**Prof. Russell Bowden
Ms. Geeha Yapa
Mr. M.S. U. Amarasiri
Ms. I Corea**

**Ms C. L. M. Nethsingha
Ms. Dilmini Warnasuriya
Mr. Wilred Ranasinha
Ms. Deepali Thalagala**

At the outset, the following projects were identified as feasible and beneficial; to be pursued to completion if not before June 1999 and the completion of the present term of SLLA Committees, at least later in the year 2000.

- | | |
|-----------|---|
| Project 1 | Translation of core texts to Sinhala and Tamil to benefit the students of the SLLA |
| Project 2 | Resource sharing and networking- ascertaining the extent to which libraries in Sri Lanka network, either formerly or informally. Goal is to formulate policy for greater cooperation. |
| Project 3 | Image of the Sri Lankan Librarian- image as discerned by users of libraries and librarians themselves, with the aim of improving professionalism where necessary. |
| Project 4 | Publication of a book on LIS- Senior librarians would contribute articles to publication on how they target themselves and their libraries to meet new |

millenium-innovatory policies planned/undertaken to meet the demands of better librarianship in the year 2000 and beyond.

Progress made

- Project 1 Books have been identified from the latest catalogues of LA (UK) and ASLIB. Prof. Russell Bowden will procure books from UK. Translators have been identified and the work had already commenced.
- Project 2 The Project proposal submitted to the National Science Foundation for funding has been successful. The principal aim is to have the research report completed by October for submission as a working paper at the IFLA sub-regional Conference scheduled to be held that month.
- Project 3 The questionnaire to be distributed to librarians for their input and those of cross-sections the users of their libraries is in preparation. Ms. Nethsingha, Ms. Corea and Prof. Russell Bowden will analyze feed back and present observations and positive advisory steps to be followed to improve services and professional image.
- Project 4 The response by the senior librarians for articles for the publication was very unsatisfactory. Yet the book on LIS is in the process of being published

This project as a whole was the brainchild of the President. The Committee appreciates the continued encouragement made by the President Mr. Harrison Perera and the drive commitment and unflagging enthusiasm of Prof. Russell Bowden with gratitude. Wisdom and advice were Ms. Nethsingha's and Ms. Corea's special contributions what made the R & PC good to work for, was the dedication of members, willing to work for the benefit of the entire library fraternity, notwithstanding extra effort needed to attend meetings and carry out allotted tasks.

3.16 Curriculum Development Committee – Report by Convenor Ms. Sumana Jayasuriya

Ms. C. L.M. Nethsingha
Mr. S. Rubasingam
Mr.N. U. Yapa

Nanda Wanasundara
Mr. P. B. Gallaba
Mr. L. A. Jayatissa

The Curriculum Development Committee completed its work on 1 October 1997. The new curriculum maintained the three tiered structure since a change in the structure would affect librarians who would join the public sector. The Council decided to introduce the new curriculum with the new batch of students who joined the SLLA education programme which commenced on 27-09-1998.

The new curriculum had five subjects at Level 1 and a decision was taken to give the common assignments for all subjects. The lecturers were expected to discuss among themselves and decide on assignment topics to be given to all media. A weightage of 20% was given to the assignments and 80% for the final examination. As the assignments consisted a part of evaluation scheme, it was decided not to allow students to sit for examinations unless they completed their assignments.

Lecturers of the Level 1 course met twice during the year to discuss the problem areas and assignments. The Level 1 course was completed successfully. The Committee has also organized a meeting of the lecturers of Level 1 part 1 to discuss the syllabus, assignments and other related issues.

Ms. Sumana Jayasuriya
Ms. Deepali Thalagala
Ms. Nanda Wanaundara
Mr. S.M. Kamadeen
Mr. N U. Yapa
Ms. Daya Ratnayake

Mr. H. M. Gunarathna Banda
Ms. K. Kamalambikai
Mr. Gamini de Silva
Rep. University of Kelaniya
Rep. NLDSB

The Education Programme during 1998/99 was guided by the following Committees.

- Education Committee
- Examination Committee
- Curriculum Implementation Committee
- Distance Education Committee
- Information Technology Committee

Following members advised the Education Programme through respective Committees.

Education Committee

Mr. P.B. Gallaba (Convenor)
Ms. Deepali Talagala (Assistant Education Officer up to '99)
Mr. G.R. Padmasiri (Assistant Education Officer since 14th January 1999)
Ms. S. Jayasuriya
Ms. N..P. Wanasundera
Mr. N.U. Yapa

Mr. H.M. Guneratne Banda
Ms. K. Kamalambikai
Mr. S.M. Kamaldeen
Ms. D. Ratnayake
Mr. P. Ranasinghe (Dept of LIS, University of Kelaniya)

Examinations Committee

Mr. P.B. Gallaba
Ms. S. Jayasuriya
Mr. Harrison Perera

Distance Education Committee

Ms. D. Diyasena (Convenor)
Ms. S. Jayasuriya
Ms. C.L.M. Nethsingha

Mr. N.U. Yapa
Mr. L.A. Jayatissa
Mr. P.B. Gallaba

Curriculum Development Committee

Ms. S. Jayasuriya (Convenor)
Ms. C.L.M. Nethsingha
Mr. N.U. Yapa
Ms. N.P. Wanasundera

Mr. S. Rubasingam
Mr. L.A. Jayatissa
Mr. P.B. Gallaba

Curriculum

The new Diploma in Library and Information Science course finalised by the Curriculum Development Committee was approved by the Council. The Education Committee decided that it should be introduced with effect from 1998/99.

The Diploma will replace the three-tier course conducted by SLLA. The first batch of students were enrolled on 27th September 1998. Final course evaluation is based on written examination (70%) and completion of assignments (30%). A two week mandatory practical training programme at selected libraries and information centres has been incorporated into the course.

Student Enrollment

Diploma in Library and Information Science (Level 1)

Centre	Medium	Students
Colombo	Sinhala	99
	Tamil	27
	English	19
Kandy	Sinhala	40
	Tamil	21
Galle	Sinhala	39
Total		245

Intermediate Level

Centre	Medium	Students
Colombo	Sinhala	61
Kandy	Sinhjala	19
Total		80

Final Level

Centre	Medium	Students
Colombo	Sinhala	19
Kandy	Sinhala	25
Total		44

Total student population in all courses 369

Practical Training

Practical Training Programme for students enrolled in the Diploma in Library and Information Science was organised at the following libraries and information centres from 15th March to 29th April.

- University of Colombo
- University of Sir Jayawardenapura
- University of Kelaniya
- University of Ruhuna
- Public Library, Colombo
- CISIR
- D.S. Senanayake Memorial Public Library, Kandy.

Study Tours

Arrangements were made for Diploma students in Kandy and Galle to visit Colombo on Friday 23rd March and 7th May respectively and obtain orientation at:

- National Library of Sri Lanka
- Dept. of National Archives
- The British Council
- National Science Foundation

Library Technicians Course (LTC)

SLLA successfully completed the LTC programme conducted at Gampaha during 1998/99. Education Committee was interested in introducing the course in Sabaragamuwa Province, but was unable to identify a Resource Person to finalise the logistics.

Distance Education Programme

Sri Lanka National Library and Documentation Services and Uva Provincial Council co-sponsored the first Distance Education Programme in Library and Information Science (DEPLIS) in Sri Lanka for the Library staff employed in the Uva Province. SLLA had initiated DEPLIS in the Republic of Maldives a few years earlier. Modules, lessons etc prepared for DEPLIS were translated into Sinhala and directed to a set time schedule to 47 students in the Uva province. Two workshops were conducted in Badulla to interact with the students and clarify issues. Present Teaching Faculty and the Public Library Staff of Badulla have cooperated and assisted to make DEPLIS a success in the Uva Province. We have made project proposals to the Central and North Central Provinces to initiate similar programmes in near future.

Examinations

Following are the results of the SLLA Examinations held during 1998/99.

Examination	Medium	Held in	No. of Candidates	No. of Successful Candidates
First level	S/E/T/	August '98	220	76
Intermediate (Repeat)	S	Nov.' 98	35	23
Final	S	August '98	58	21
LTC	S	Sept. '98	23	22
COLA	S	Sept. 98	47	32

1998/99 Teaching Faculty

The Education Committee took the initiative to publicize and recruit new members to our Teaching Faculty during 1998/99. The need for additional Faculty members arose mainly due to the fact that we started the new Diploma Programme.

Publications

Mr. Wilfred Ranasinghe, Mr. G.R. Padmasiri and Mr. S.U. Amarasinghe as a Editorial Team produced a student guide for DDC 20.

Lecturers' Meetings

Lecturers met twice in 1998/99 to discuss issues specifically with regard to the new Diploma Programme.

Resource Centres.

We received multiple copies of publications in library and information science from NLDSB to be distributed to various libraries throughout the Island to be used by our students. Core Collections were given to Kandy, Galle Badulla and Anuradhapura public libraries.

1998/99 Scholarships and Awards

Blok Memorial Scholarships

First Level:	Sinhala	Aththanayake Mudiyansele Chandrawathie Manike
	Tamil	Shahebo Lebbe Siyath Ahmed
	English	Lathika Madrini Padmaperuma
Final Level:		Iddamalgodage Dona Anusha Lakmali Wijeratne
COLA:		B. Priyadarshani Hemakumara

Best Cataloguing/Classification Reports

Colombo	Sinhala	Saramge Dona Indima Udayangani,
	Tamil	Mohamed Liyabdeen Mohamed Haris,
	English	Neranjane Kanchana Udupihilla,
Kandy	Sinhala	Bennette Lionel Vidanagama
	Tamil	Mohamed Ubaidulla Fathima Nazreena
Galle	Sinhala	Kurupanawa Gamage Jayalal Siriweera

Best Practical Training Reports

Colombo	Sinhala	Kamal Lazarus
	Tamil	Cassim Mohammed Safeek
	English	Lathika Madrini Padmaperuma,
Kandy	Sinhala	Koholan Godayale Ranjith Udayakumara
	Tamil	Ahmed Shaheed Sithy Zaima

Outside Examinations

Two examinations were conducted during 1998/99 on behalf of :

- Rubber Research Institute
- Central Bank of Sri Lanka

I record my sincere thanks to the following who contributed to make the Education Programme a success during 1998/99

- President and the Council
- Education Committee
- Curriculum Development Committee
- Curriculum Implementation Committee

Teaching Faculty

Mr. Harrison Perera	Ms. M. Nagahawatta
Ms. Dharma Diyasena	Ms. Janaki Fernando
Ms. Sumana Jayasuriya	Ms. Prema Mutuwatta
Mr. N.U. Yapa	Ms. P.A.N. Chandramala
Ms. Nanada P. Wanasundera	Mr. G.R. Padmasiri
Mr. P.B. Gallaba	Mr. L.R. Amarakoon
Ms. D. Ratnayake	Mr. G.A.P.J. Silva
Mr. H.M. Guneratne Banda	Ms. Soma de Silva
Ms. Manike de Alwis	Mr. S.U. Amarasinghe
Mr. Wilfred Ranasinghe	Ms. C. Chandrapala
Ms. Wathmanel Seneviratne	Ms. D.C. Senevirathne
Mr. M.D.H. Jayawardena	Ms. S. Ileperuma
Ms. S.M. Tennakoon	Mr. S.M. Kamaldeen
Ms. S. Talakada	Mr. S. Rubasingam
Mr. P. Vidanapathirana	Ms. K. Kamalambikai
Mr. W.A. Weerasuriya	Mr. M.B.M. Fairouz
Mr. H. Tilakabandu	Ms. Y. Shanmugasundaram
Ms. Deepali Talagala	Ms. A. Konpola
Mr. Gamini de Silva	Ms. Geetha Yapa
Mr. J.A. Amaraweera	Ms. Lilamani Amarasekera
Mr. L.A. Jayatissa	Mr. N.T.S.A. Senadeera
Dr. K.D.G. Wimalaratne	Mr. M. A. Milton
Ms. Amara Nanayakkara	Ms. W.M. Thusithakumari
Ms. I. Mudannayake	

Centre Coordinators

Authorities and Staff of our Centres in Colombo, Kandy, Galle Gampaha (LTC) and Badulla (DEPLIS)

National Science Foundation'

SLLA Office staff and

Students who followed our courses.

3.18 Fellowship Board – Report by Convenor Ms. C.L.M. Nethsingha

Ms. Ishvari Corea
Mr. N.U. Yapa
Ms. D. Ratnayake

Prof. Russell Bowden
Mr. N.T.S.A.senadeea

Two meetings of the Fellowship Board was held. Members were reminded through the SLA **Newsletter** of December 1998 to send applications by March 30 1999. The applicants were called for an interview before a decision was made to award Fellowship. The present scheme was formulated as a result of demand from members but the response has been disappointing. It is hoped that next year senior members will consider applying for the Fellowship.

3.19 Publication Committee

Mr. M. B. M. Fairouz (Convenor)
Ms. Deepali Thalagala
Ms. Swarna Jayathillake

Mr. Wilfred Ranasingha
Mr. S.M. Kamaldeen

No report received

4. Fellowships

4.1 Honorary Fellowships

The Council decided to award Honorary Fellowship to the following.

- Prof. V.K. Samaranyake
- Mr. Upali Amarasiri
- Mr. S. Rubasingam
- Mr. Wilfred Ranasinghe

4.2 On the recommendation of the Fellowship Board, Council decided to award Fellowship for professional achievement to :

- Ms. Pradeepa Wijetunga
- Ms. S. M. Tennakoon

5. Associateships

- Mr. C. Kuruppu
- Ms. Ranjanie Aluthge
- Ms. S.S. Illangakoon
- Mr. K.G.L. Chandrasena
- Ms. L.A.D. Chandrasekera
- Ms. N.D.C. Weerasekera

6. Memberships

The Total Membership of the Association stood at 322 as at 31 March 1999 made up as follows:

- Life Members: 110
- Others 212

Break-down of this figure is given below:

- Fellows 09
- Associates 209
- Personal members 104
- Total 322

Acknowledgements

The Council wishes to place on record the cooperation extended by the following SLLA office Staff.

Ms. Shanthi De Alwis
Ms. Edna Malkanthi
Ms. Kaushali Morawake
Ms. Deepika Priyadarshani
Mr. K.U.R. Perera

We record our appreciation for the cooperation and assistance extended by the Following to make our programmes/events a success:

National Library and Documentation Services Board
National Science Foundation
The British Council
The Asia Foundation
The United States Information Services
The UVA Provincial Council
The University of Technology, Sydney, Australia
IFLA/ALP
University of Colombo
High School Kandy
Vidyaloka Vidyalaya Galle
The OPA Centre.

Annex I

Members nominated to NLDSB Sub Committees

Ms. C.L.M. Nethsingha (NL Advisory com)
Ms. Sumana Jayasuriya (Bibliography)
Mr. P.B. Gallaba (Library Development)
Mr. L.R. Amarakoon (APINESS)
Ms. Nanda Wanasundera (Publications)
Ms. Geetha Yapa (Conservation/Preservation)
Ms. Pradeepa Wijetunga (Information Technology)

Annex II

Members nominated to IFLA Standing Committees

Mr. Harrison Perera
Mr. Sumana Jayasuriya (Bibliography)
Mr. N.U. Yapa (Information Technology)
Mr. P. Vadanapathirana (Classification)
Ms. D. Warnasuriya (Science & Technology)

Annex III

Applications for NSF Travel Grants to attend IFLA Conference '99 in Bangkok forwarded on behalf of;

Ms. Sumana Jayasuriya (University of Colombo)
Mr. P. Vadanapathirana (University of Sri Jayawardenapura)
Ms. Sunethra Perera (Coconut Research Institute)
Ms. C. Colombage (Attorney Generals Dept)

Annex IV

Ms. Niroma Jayasuriya Librarian D.S. Senanayaka Memorial Public Library Kandy was nominated by the council to attend the IFLA Pre-Conference Sessions on "Collecting and Safeguarding Oral Traditions" Khon Kaen, Thailand from 16 to 19 August 1999.

Annex V

The British Council has provided funds to cover the Registration Fees of the following members to attend IFLA '99 Conference in Bangkok

Ms. Sumana Jayasuriya
Mr. P. Vidanapathirana
Ms. Wathmanel Seneviratne

Workshop
National Planning of Libraries, Resources and Services

Approved Resolutions

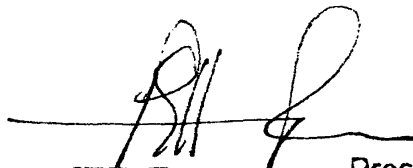

The British Council/Sri Lanka Library Association Workshop on "**National Planning, of Libraries, Resources and Services**" urges the **Sri Lanka Library Association Council** to adopt and implement the following **Resolutions** agreed by consensus by more than forty senior librarians participating in the Workshop [1-3 February 1999] and to report back to the SLLA membership within six months.

- 01. Urges the Government** to establish a Presidential Task Force with the objective of examining how Sri Lanka can exploit the development of the global information society for the purpose of national development.
- 02. Urges** that such a Presidential Task Force be charged with the establishment and development of a National Information Plan
- 03. Urges the Government** on the basis of examinations by the Presidential Task Force to establish a permanent and authoritative National Information Commission answering directly to the President- a Committee of which will be a National Council for Libraries and Information Services.
- 04. Urges the Sri Lanka National Library and Documentation Services Board** to explore the creation of formal links between librarians working in all sectors with CINTEC and other organizations active in areas of technology and information provision.
- 05. Urges The Sri Lanka National Archives** in cooperation with the **Sri Lanka Library and Documentation Services Board** to prepare and encourage the adoption of legislation to extend legal deposit to:
 - a)** all non-print materials;
 - b)** inter-active electronic files
- 06. Urges the Sri Lanka National Library and Documentation Service Board** in collaboration with the proposed **Commission** to initiate an investigation, with the intention of maximising resources allocated to the library and information services of the country, to ensure maximum cost effectiveness through the effective operation of programmes of cooperation between all types of services via such mechanisms as the creation of union catalogues; interlibrary lending mechanisms and reciprocal access to collections of all types
- 07. Urges the Presidential Task Force** to implement action to encourage the development of local information Plans which collectively will deliver the **National Information Plan**.

- 08.** *Urges the Sri Lanka National Library and Documentation Services Board* in cooperation with the *Sri Lanka Library Association* to explore relationship, and format partnerships, between neighbouring countries and, in the process of addressing the same issues, assess the benefits to be gained in regional action to global issues. The *SLLA* and *SLNLDSB* then to make known their findings to the Presidential Task Force.
- 09.** *Proposes that the Presidential Task Force* considers the ways in which libraries and Information services will protect individual's rights to freedom of expression and access to information as enshrined in Article xix of the United Nations' Declaration of Human Rights to which Sri Lanka is a signatory.
- 10.** *Urges the Presidential Task Force*, along with the *Sri Lanak Library Association*, to investigate the benefits and feasibility of establishing a Register for qualified information professionals with particular emphasis on the need for Continous Professional Development to ensure a consistent and minimum standard [for the future] of professionals' knowledge and skills required practice.
- 11.** *Urges the Sri lanka Library Association* to investigate the skill-set which will be required by the next generation of librarians and information professional and also to include consideration of the necessity for wholly graduate future recruitment into the profession.
- 12.** *Urges* the proposed *National Information Commission* to examine the establishment of new resource-sharing services such as subject gateways to internet resources..
- 13.** *Urges the Presidential task Force* to monitor, and where appropriate, implement standards associated with electronic information whether formally adopted by such bodies as the International Standard Organization or informally created by groups such as the Internet Engineering Task Force.
- 14.** Urges the *Sri Lanka Library Association* to consider and develop standards for the provision of services of quality to users for different types of libraries and information services and to work with the *National Library and Documentation Services Board* for their implementation.
- 15.** Urges the *Presidential Task Force* to review the need for legislation to support the development of public libraries.
- 16.** Recommends that the proposed *National Information Commission* explores education and training needs and ensures equity of access to all programmes across all sectors of the profession.
- 17.** Recommends that the *National Library*, the *National Archives* and the *National Museum* create a single integrated policy for heritage and cultural materials.
- 18.** Recommends that the *Sri Lanka Library Association Council* establishes its own Task Force to laise with, and to make input into, the Presidential Task Force in order to reinforce the role of libraries and information services as major stake-holders in the emerging information society.

SRI LANKA LIBRARY ASSOCIATION
BALANCE SHEET AS AT 31ST MARCH 1999

	Notes	31.03.99 Rs.	31.03.98 Rs.
Accumulated Fund	1	4,170,916.38	3,369,855
RESERVES			
Building Fund	2	19,474.63	17,867
DEFERRED LIABILITIES			
Provision For Gratuity	3	194,277.62	106,154
		<u>4,384,668.63</u>	<u>3,493,876</u>
REPRESENTED BY			
Property, Plant & Equipment	4	1,638,815.76	880,467
Investments	5	1,131,606.76	1,060,714
		<u>2,770,422.52</u>	<u>1,941,181</u>
CURRENT ASSETS			
Accounts Receivables	6	108,826.57	110,781
Cash & Bank Balances	7	1,568,818.76	1,448,414
		<u>1,677,645.33</u>	<u>1,559,195</u>
CURRENT LIABILITIES			
Accounts Payable	8	63,399.22	6,500
Net Current Assets		<u>1,614,246.11</u>	<u>1,552,695</u>
Net Assets		<u>4,384,668.63</u>	<u>3,493,876</u>


----- President

----- Treasurer

**SRI LANKA LIBRARY ASSOCIATION
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST MARCH 1999**

	Notes	98/99 Rs.	97/98 Rs.
INCOME			
Membership Subscriptions & Associateship Fees		51,800.00	26,300
Fellowship Fees		7,800.00	0
Course Fees & Examination Fees	9	2,436,164.15	2,420,260
Registration Fees		70,600.00	56,400
		<u>2,566,364.15</u>	<u>2,502,960</u>
Direct Expenses	10	<u>(1,096,646.74)</u>	<u>(872,251)</u>
		1,469,717.41	1,630,709
Other Income	11	<u>653,434.55</u>	<u>470,961.00</u>
		2,123,151.96	2,101,670
Administration Expenses	12	<u>(1,322,091.05)</u>	<u>(751,039)</u>
Excess Of Income Over Expenditure		<u><u>801,060.91</u></u>	<u><u>1,350,631</u></u>

**SRI LANKA LIBRARY ASSOCIATION
ACCOUNTING POLICIES
FOR THE YEAR ENDED 31ST MARCH 1999**

1. GENERAL

The Balance Sheet and Related Statement of Income & Expenditure of the Association have been prepared in conformity with generally accepted Accounting Principles and applied consistently on a historical cost basis. The revenue have been accounted on cash basis and the Expenses have been accounted on an accrued basis. Where appropriate the policies are explained in the succeeding notes.

**2. ASSETS AND THE BASIS OF THEIR VALUATION
PROPERTY, PLANT & EQUIPMENT**

Depreciation on Property, Plant & Equipment has been provided on written down value at the following rates.

Furniture & Fittings	10%
Office Equipment	10%
Book Shelves & Books	10%

Full year's depreciation is provided on the Property, Plant & Equipment purchased during the year and no depreciation is charged in the year of disposal.

3. TAXATION

The Association's income is except from Tax since it is a charitable organization. However the other income of the Association will be liable to tax at 10%.

4. LIABILITIES & PROVISIONS

Gratuity

Provision is made in these accounts for retirement gratuities payable under the Payment of Gratuity Act No. 12 of 1983 to employees from the time of employment by the company.

SRI LANKA LIBRARY ASSOCIATION
NOTES TO THE ACCOUNT
FOR THE YEAR ENDED 31ST MARCH 1999

	Notes	31.03.99 Rs.	31.03.98 Rs.
1. ACCUMULATED FUND			
Balance As At 01.04.98		3,369,855.47	2,019,224
Income Over Expenditure		801,060.91	1,350,631
Balance As At 31.03.99		<u>4,170,916.38</u>	<u>3,369,855</u>
2. BUILDING FUND			
Balance As At 01.04.98		17866.63	16,712
Interest Received		1,608.00	1,155
Balance As At 31.03.99		<u>19,474.63</u>	<u>17,867</u>
3. PROVISION FOR GRATUITY			
Balance As At 01.04.98		106,154.14	89,070
Provision For The Year		88,123.48	17,084
Balance As At 31.03.99		<u>194,277.62</u>	<u>106,154</u>

SOMESWARAN JAYEWICKREME & CO.,
Chartered Accountants.

4. PROPERTY, PLANT & EQUIPMENT

WRITTEN DOWN VALUE

	Lease Hold Building Rs.	Furniture & Fittings Rs.	Office Equipment Rs.	Book Shelves & Books Rs.	Total Rs.
Balance As At 01.04.98	447,500.00	90,148.14	290,249.10	52,570.14	880,467.38
Additions	700,000.00	0.00	110,939.00	2,000.00	812,939.00
	<u>1,147,500.00</u>	<u>90,148.14</u>	<u>401,188.10</u>	<u>54,570.14</u>	<u>1,693,406.38</u>

DEPRECIATION

Depreciation For The Year	0.00	9,014.81	40,118.81	5,457.00	54,590.62
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WRITTEN DOWN VALUE

Balance As At 31.03.99	<u>1,147,500.00</u>	<u>81,133.33</u>	<u>361,069.29</u>	<u>49,113.14</u>	<u>1,638,815.76</u>
Balance As At 31.03.98	<u>447,500</u>	<u>90,148</u>	<u>290,249</u>	<u>52,570</u>	<u>880,467</u>

		31.03.99	31.03.98
		Rs.	Rs.
5. INVESTMENTS			
Fixed Deposits	- National Savings Bank (Note 5.1)	1,130,606.76	1,059,714
Investments On Shares	- Professional Services (Overseas) Ltd.,	1,000.00	1,000
		<u>1,131,606.76</u>	<u>1,060,714</u>

5.1. FIXED DEPOSITS

FD No. 500014829752	359,750.62	337,194
FD No. 500014829736	513,908.69	481,684
FD No. 500014829744	256,947.45	240,836
	<u>1,130,606.76</u>	<u>1,059,714</u>

6. RECEIVABLES

Withholding Tax Recoverable	68,291.64	58,879
Staff Debtors (Note 6.1)	40,534.93	28,040
Prepayment - Subscription	0.00	23,862
	<u>108,826.57</u>	<u>110,781</u>

6.1. STAFF DEBTORS

Housing Loans	24,500.00	10,500
Staff Advance	0.00	2,000
Festival Advance	12,000.00	15,000
Interest On Staff Loan	0.00	540
Other Staff Receivable	4,034.93	0
	<u>40,534.93</u>	<u>28,040</u>

7. CASH & BANK BALANCES

Bank of Ceylon - Torrington Square		
Current Asscount No. 4530200979	208,386.84	250,420
Bank of Ceylon - Torrington Square		
Savings Account No. 104530121496	1,016,559.21	377,348
Bank of Ceylon - Torrington Square		
Savings Account No 104530184749	319,398.08	799,279
Bank of Ceylon - Torrington Square		
Savings Account No 104530151751	19,474.63	17,867
Stamp Imprest	3,000.00	1,500
Petty Cash Control	2,000.00	2,000
	<u>1,568,818.76</u>	<u>1,448,414</u>

8. ACCOUNTS PAYABLE	31.03.99 Rs.	31.03.98 Rs.
Audit Fees	9,399.22	6,500
North Central Project	54,000.00	0
	<u>63,399.22</u>	<u>6,500</u>

9. COURSE FEES & EXAMINATION FEES	98/99 Rs.	97/98 Rs.
First Year Course 97	0.00	2,155
First Year Course 98	883,200.00	675,211
Intermediate Course	510,850.00	366,208
Final Year Course	239,500.00	163,450
Examination Fees	182,950.00	169,994
Library Technical Course	0.00	66,300
Advance Distant Education Programme On Library & Information Science [ADEPLIS]	51,874.15	719,742
Course On Library Automation 97	0.00	17,800
Course On Library Automation 98	18,000.00	239,400
Course On Library Automation 99	276,600.00	0
Uva Project	273,190.00	0
	<u>2,436,164.15</u>	<u>2,420,260</u>

10. DIRECT EXPENSES	98/99 Rs.	97/98 Rs.
Lecture Fees	217,870.00	212,243
Examination Expenses	62,591.00	49,668
Library Technician Course	35,932.00	14,104
Uva Project	40,449 75	13,650
Basic Integrated Set Of Information Sector Workshop	45,600.00	14,045
Advance Integrated Set Of Information Sector Workshop	33,863.87	24,150
Course On Library Automation 97	0.00	114,651
Course On Library Automation 98	89,302.75	19,518
Course On Library Automation 99	16,800.00	0
North Contral Project	16,875.00	0
Fellowship Expenses	2,400.00	0
World Book Day Seminar	3,976.00	0
Kandy Workshop	13,330.00	0
Marketing Information Workshop	43,104.50	0
National Planning of Library Service Workshop	149,836.77	0
Integrated Set of Information Sector Users Club	0 00	1,200
Hall Hire & Arranging Charges	40,672.50	21,150
Advertisements	42,540.00	38,604
Co-ordinators Fees	2,525 00	2,040
Special Seminar & Workshop	13,310.00	7 400
Advance Distant Education Programme On Library Information Science (ADEPLIS)	205,390.60	275,835
Distant Education Programme On Library & Information Science (DEPLIS)	0 00	3 258
Quality Management Workshop	0.00	59 235
Professional Seminar	10,277.00	1 500
Institutional Membership	10,000 00	0
	<u>1,096,646.74</u>	<u>672,251</u>

11. OTHER INCOME	98/99 Rs.	97/98 Rs.
Sale of Journals & Publications	12,692.00	15,352
Annual General Meeting Income	45,500.00	3,458
Application Fees	18,333.45	28,365
Interest Income	160,659.60	160,806
Library Bureau - Project Income	44,265.00	17,210
Poster Sales	0.00	60
Advertisement	23,500.00	10,000
Roneo Income	0.00	1,504
Advance ISIS Workshop	46,250.00	63,482
Basic ISIS Workshop	72,000.00	28,800
Quality Management Workshop	0.00	103,694
Professionalism Workshop	0.00	3,902
Special Seminar Workshop	0.00	2,690
Provision For Taxation	0.00	6,078
Interest On Staff Loan	1,080.00	810
Sale of Fixed Assets	0.00	24,750
Photocopying	9,843.50	0
Donation	500.00	0
Institute Membership	2,000.00	0
Marketing Information Workshop	89,600.00	0
National Planning of Library Services Workshop	127,211.00	0
	<u>653,434.55</u>	<u>470,961</u>

12. ADMINISTRATION EXPENSES	98/99 Rs.	97/98 Rs.
Salaries & Wages	323,640.00	245,554
Overtime	37,064.74	24,367
Employees Provident Fund	38,836.80	29,871
Employees Trust Fund	9,709.20	7,468
Library Bureau	31,300.00	12,366
Allowances to Office Bearers	7,500.00	30,000
Travelling & Subsistence	17,047.00	13,684
Printing	215,861.00	21,710
Postage	15,516.00	15,544
Telephone	44,341.81	25,668
Stationery	66,302.25	28,729
Press Registration	250.00	250
Subscriptions	54,931.83	30,065
Staff Tea Expenses	9,438.50	8,526
Gratuity	88,123.48	17,084
Bank Charges	3,184.75	3,370
Repairs & Maintenance - Office	22,420.63	83,409
Audit Remuneration	9,399.22	6,500
Sundry Expenses	13,823.39	4,588
Depreciation	54,590.62	48,107
Expenses On Annual General & Council Meeting	127,351.23	28,523
Office Expenses	4,917.50	3,550
Photocopying Expenses	0.00	17,444
Insurance	653.63	581
Machine Service Agreement	18,411.28	8,659
Rates	5,180.00	3,772
Service Charges	15,204.00	10,520
Exco & Council Expenses	14,408.13	10,592
Social affairs	550.00	3,790
News Papers	0.00	1,348
Audit Expenses	5,430.31	300
Bonus For Office Staff 97/98	21,160.00	0
Bonus For Office Staff 98/99	27,200.00	0
Electricity	5,400.00	0
Travelling For Exco & Council	600.00	0
Insurance - Office Equipment	7,708.83	0
E.P.F. Surcharge	4,634.92	0
	<u>1,322,091.05</u>	<u>751,039</u>